

AT A MEETING OF THE MIDDLESEX COUNTY BOARD OF SUPERVISORS  
HELD ON TUESDAY, AUGUST 5, 1997, IN THE BOARD ROOM OF THE  
WOODWARD BUILDING, SALUDA, VIRGINIA:

Present: Fred S. Crittenden, Pinetop District  
Kenneth W. Williams, Pinetop District  
John D. Miller, Jr., Saluda District  
Lenora O. Weber, Saluda District  
Frank Jessie, Jamaica District

Charles M. Culley, Jr., County Administrator  
Michael T. Soberick, County Attorney

**CALL TO ORDER**

The meeting was called to order at 9:00 a.m. by Chairman Crittenden, and opened with a prayer.

**INTRODUCTION OF EMPLOYEE**

Assistant Administrator, Marcia Jones, introduced Etta Brownley, who will be working out of the Administrator's office. Miss. Brownley will work on a part time basis, three (3) days per week, and will be primarily responsible for accounts payable, but will have other duties assigned.

**MINUTES**

The draft minutes of the Board meetings of July 1 and 15 were considered for approval, with several corrections were made to the July 1st minutes. The motion to approve the minutes as corrected was made by Mr. Miller, second by Mr. Jessie and unanimously carried. Corrected copies of the minutes will be included in the Board minute book.

**DISBURSEMENTS**

The motion to approve disbursements for July was made by Mr. Williams, seconded by Mr. Miller and carried unanimously. Checks numbered 27198 through 27362 totaling \$318,718.63 were disbursed as approved.

**PAYROLL**

The motion to approve payroll for July was made by Mr. Williams, seconded by Mr. Miller and carried unanimously. Checks numbered 27107 through 27195 totaling \$110,162.33 were disbursed as approved.

**COMMITTEE REPORTS**

Mr. Williams:

- PDC - update from Neal Barber and Micki Clay on activities of the Middle Peninsula Travel Council; library of photographs of each county available; local support will be requested.

Stated he voted against on-site wastewater revolving loan fund to be administered by the PDC, however, the matter passed.

Heard presentation on Route 17 water study.

Draft memorandum of agreement has been approved with the Tidewater Transportation Department regarding the TRAFAX program.

Mrs. Weber:

- Social Services – did not attend meeting. The Saluda representative needs to be replaced, due to death of William Horsley.
- Disability Services Board – A letter should be written to Middlesex representative, “Skitch” Colaw to see if he is still interested in attending meetings.
- Sports Complex – waiting on Branscome to complete paving on basketball court. This is the last major project to be completed prior to turning the facility over to the County.
- Emergency Services – successful meeting with many suggestions and ideas.
- Anniversary Committee – has not met.

Mr. Jessie:

- Social Services – in desperate need of another automobile.
- Jail Authority – A public relations firm was hired to help ease relations between the Authority and the public during the new construction period.

Mr. Miller:

- Chamber of Commerce – Plans underway to sponsor a cooking school September 18<sup>th</sup>.

Mr. Culley:

- Airport Committee – Successful Youth Fly-in (80+ participants); working on Wings and Wheels project; Sub-Committee working on operations manual; credit card machine - continuing delays with the bank; use another bank if necessary.

### **CONSTITUTIONAL OFFICERS**

Treasurer: reported on tax collection for the first half of 1997 and set-off debt collection; as of June approximately \$160,000 had been received in pre-paid second half taxes.

Commissioner of Revenue: In response to questions, Mr. Lewis responded that Peddler’s Licenses are required by those vendors that buy and resell their products and it is enforced by the Sheriff’s Department.

Sheriff: Concerns with Farmer’s Market enforcement would be discussed later in meeting.

### **INTRODUCTION OF NEW EMPLOYEE**

David Moore introduced Kendra Kyle, who started August 1<sup>st</sup>, as the County’s Extension Agent/4-H, with the Virginia Cooperative Extension Service.

### **HIGHWAY MATTERS**

Route 636: Location of the design has been approved.

Six Year Secondary Improvement Plan: Public hearing needs to be scheduled.

Cooks Corner Light: study has been done, results will be forthcoming.

Secondary Roads, Less than 50': Mr. Culley informed the Board that he had been contacted by citizens who wished to have their roads (with less than 50' right of way) taken into the secondary system. A recent change in the Code of Virginia allows the Department of Transportation to pave these roads, and is only effective until July 1, 1999. Mr. Culley noted some concerns with a possible declaration of negligence by the Board if an accident occurred on a sub-standard road the Board requested the State to accept. Mr. Culley suggested Mr. Soberick research the Code for liability and to see how other counties are handling the situation. Mr. Woodward noted that the State and County needed to be very careful with how these roads are handled. There is no additional money in the system to pay for these improvements.

### **SCHOOL MATTERS**

Mr. Lackey, Superintendent, was present to update the Board on school matters. Nancy Jackson, School Board Chairman, is still convalescing from recent surgery. As personnel matters: the assistant superintendent's position is being advertised, as Mr. Willis has accepted a position with another school system; a person has been hired to fill a position teaching building construction and electronics. Seventeen (17) responses have been received to RFP for firms to assist with determining school needs; suggestions from the Board of Supervisors and Mr. Culley may be requested to determine best firm to work with. Inmate labor has been used for washing buses and painting at the High School and Rappahannock Central. Roofing problems at both the High School and Rappahannock Central are being addressed, some can be corrected now, other problems involve major expense and will be addressed in the needs study. Mr. Jessie has been working with the School system on some of these repairs.

### **RECESS**

There was brief recess of the Board.

### **SHERIFF'S MATTERS**

#### ***Farmers' Market:***

Mr. Crittenden reminded the Sheriff that the Board was not the enforcement body for Ordinances and that deputies should check County records to insure compliance with vehicle registration and purchase of County decals for vendors using the Farmers Market. Mr. Crittenden had received reports of a King and Queen vehicle present at the site for three (3) days that was not checked by the Sheriff's Department, even after a report was made to a deputy. Mr. Lewis suggested that selling at the Market should be tied to residency, which could be checked by a voter's registration card, indicating where they are registered to vote. Mr. Henry, a vendor at the Market, commented that he did not believe that anyone from outside the County should be allowed to use the market and indicated that a representative of the sheriff's department had informed him that as long as the vendor had a peddler's license, they could sell at the Market.

#### ***New Deputies:***

Mrs. Weber questioned whether the new deputies had signed contracts of employment. According to Sheriff Dandridge, they were under contract.

#### ***Drug Dog:***

The drug dog, Thor, and deputy handler finish training this week.

### **PUBLIC HEARING – ORDINANCE REQUIRING FINGERPRINTING**

Mr. Crittenden opened the public hearing for comments regarding a proposed ordinance which would require fingerprinting and background checks of applicants

applying for concealed handgun permits. Mr. Soberick proposed language to be added transferring all costs associated with the fingerprinting process to the applicant. There were no comments from the public. The motion to adopt the proposed ordinance was made by Mr. Jessie. Mr. Miller questioned the need for the background check. The Commonwealth's Attorney supports the proposal. The motion was seconded by Mr. Williams and carried by a vote of four (4) to one (1) (Miller).

### **APPROPRIATION REQUESTS**

**Vehicle Allowance:** The motion to approve appropriation of a \$300/month vehicle allowance was made by Mr. Miller, seconded by Mr. Jessie and carried unanimously.

**Insurance Reimbursement:** The motion to approve the appropriation of \$3,030.80 received as an insurance reimbursement was made by Mr. Miller, seconded by Mr. Jessie and carried unanimously.

### **OLD BUSINESS**

#### ***Septic Field:***

Mr. Culley is continuing to work with the engineer on revising the septic field plans. Mr. Perry of the Health Department has suggested moving the sand filters to behind the County's maintenance building.

#### ***Juvenile Detention:***

Middlesex County was the only jurisdiction that voted against the establishment of an executive committee of the Juvenile Detention Commission. Mr. Culley, representing Middlesex County, was named to the executive committee.

#### ***Dredging of Creeks:***

No action from Army Corps of Engineers has been received.

#### ***VPPSA:***

Mrs. Weber suggested placing a sign of closure on the Route 33 signs notifying that the transfer station is closed on Thursday.

#### ***Jet Skis:***

Mr. Williams commented that complaints regarding jet skis should be directed to State legislators. These watercraft are registered and licensed through the Department of Game and Inland Fisheries. Mrs. Weber directs people with complaints to call that Department. Mrs. Weber noted that she would like to see the comments addressed on a survey sent out by the Department of Game and Inland Fisheries.

### **EXECUTIVE SESSION**

The motion to convene in executive session to discuss matters relating to personnel, per Code of Virginia, Section 2.1-344.a1, and legal matters pertaining to the St. Clare Walker roof was made by Mr. Williams, seconded by Mr. Jessie and carried unanimously.

Upon reconvening in open session, the following motion was made by Mr. Miller seconded by Mr. Williams and carried unanimously:

- To the best of the members' knowledge, only public business matters lawfully exempted and identified in the motion by which the executive meeting convened were discussed in executive session.

Action:

- As a result of the Executive Session, the motion agreeing to the proposed realignment of staff as proposed by the County Administrator was made by Mr. Williams, seconded by Mr. Jessie and carried unanimously.

**ADJOURN**

There being no further business, the meeting was adjourned until August 19, 1997, at 7:30 P.M.. It was noted that the County Attorney would not be present at the evening meeting.

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Fred S. Crittenden, Chairman  
Board of Supervisors