

AT A MEETING OF THE MIDDLESEX COUNTY BOARD OF SUPERVISORS
HELD ON TUESDAY, MARCH 4, 1997, IN THE BOARD ROOM OF THE
WOODWARD BUILDING, SALUDA, VIRGINIA:

Present: Fred S. Crittenden, Pinetop District
Kenneth W. Williams, Pinetop District
John D. Miller, Jr., Saluda District
Lenora O. Weber, Saluda District
Frank Jessie, Jamaica District

Charles M. Culley, Jr., County Administrator
Michael T. Soberick, County Attorney

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chairman Crittenden, and opened with a prayer.

INTRODUCTIONS

Academic Challenge Team:

Mr. Howard Rowson-Hall introduced members of the High School's Academic Challenge Team, who had a record of 13-0 this year.

Code Enforcement Officer:

Planning Director, Tim Wilson, introduced the Board to Clifford Alan Collier, who began work on February 19th, as the County's Code Enforcement Officer. Mr. Collier will be working part time, primarily enforcing the County's Automobile Graveyard and Solid Waste Disposal Ordinances.

MINUTES

The draft minutes of the February 4th and February 18th meetings of the Board considered for approval, with two corrections noted. The motion to approve the minutes as corrected was made by Mrs. Weber, second by Mr. Miller and unanimously carried.

DISBURSEMENTS

The motion to approve disbursements for February was made by Mr. Williams, seconded by Mr. Miller and carried unanimously. Checks numbered 26062 through 26188 totaling \$119,898.50 were disbursed as approved. It was noted that white goods were now being hauled directly to Peck Recycling in Essex. The appliances would be hauled to a local facility upon his certification as a freon remover/disposer.

PAYROLL

The motion to approve payroll for February was made by Mr. Williams, seconded by Mr. Miller and carried unanimously. Checks numbered 25982 through 26061 totaling \$105,390.94 were disbursed as approved.

CONSTITUTIONAL OFFICERS

Treasurer: Printouts of decals sold have been given to the Sheriff; a printout of dog-licenses sold has been given to the animal warden.

Commissioner: Input of new property should be finished by the last day of March.

Sheriff: A grant application has been submitted for a DUI grant. Spot checks for County decals have not revealed anyone in violation.

COMMITTEE REPORTS

Mr. Williams:

- General Assembly: Budget amendments approved State employee increases of 4%, effective December 1 and increases of 2% for the Treasurer, Sheriff and Commissioner.

Mrs. Weber:

- Library Board -- no meeting in February
- Anniversary Committee -- Ruark resigned as Chairman, is now Vice Chairman; Barbara Cockrell is Chairman; will be requesting \$3-5,000 start-up funding; if ISTEA grant is not approved, County may be asked to proceed with project anyway.
- Social Services -- 15 children in foster care versus 2 last year; 4 receiving Comprehensive Services treatment versus 2 last year.
- Governor's Regional Economic Development -- Virginia's River County on agenda.

Mr. Jessie:

- Jail Authority -- at this time, no increase in costs to County for changes in Regional Jail plan; Supreme Court denied to hear appeal; Authority members will decide at their next meeting whether or not to try and recoup legal fees.

Mr. Miller:

- Chamber of Commerce -- 10 people attended meeting at St. Clare Walker on February 27, 7:00 PM regarding a County fair; Golf tournament scheduled for October 10.

Mr. Crittenden:

- Planning District Commission -- met with Neil Barber, Virginia's River Country and suggested he make presentation to Board.

AIRPORT MATTERS

Fly-In/Car Show

David Johnson, Airport Committee Chairman, requested Board support for the Fly-In/Car Show scheduled for October 18th from 9:00 - 3:00. Monetary support from the Board would be requested for advertising and portable sanitation facilities. Committee member, Genevieve Orange, is working on having an exhibit of the Air Mobile from the Science Museum at the Show. The cost for this would be covered by contributions. Jamie Barnhardt, handling the car portion of the show, expressed his enthusiasm with the show taking an educational turn. Board members commended the Committee for their work on this project and unanimously voiced their endorsement.

Fuel:

County employees began attending the fueling site on March 1. Current hours are 8 AM -- 5 PM; summer hours to be 7 AM - 7 PM. Currently, all customers are to be charged the same price for fuel; a discount program for spotters and quantity purchasers. A credit card machine has been donated and will be put on line.

PUBLIC HEARING -- IMMANUEL PRECINCT POLLING SITE

Mr. Crittenden opened the public hearing for comments regarding a proposed amendment to the County's Voting Precinct Ordinance which would change the polling site for the Immanuel Precinct from Immanuel Church to the Dragon Run Inn Bed and Breakfast. There were no comments from the public. The motion to approve the change in polling site, as recommended by the Electoral Board, to the Dragon Run Inn Bed and Breakfast, was made by Mr. Jessie, seconded by Mr. Miller and carried unanimously.

HIGHWAY MATTERS

Mr. Crittenden informed the Board of public meetings scheduled for April 8 at 4 PM and 7 PM, at the Deltaville Civic Association Building, to update citizens on the Route 636 project.

MIDDLE PENINSULA CLEAN SHORES PROJECT

Michele DeWitt, Regional Planner, Middle Peninsula PDC, informed Board members of a clean shore project that would be taking place in the County on March 15 and May 19. The project involves the education and encouragement of boaters to recycle. Two marinas in the County will be participating by providing recycling centers this summer; 4-Hers and students from Christ Church School will be cleaning all County beaches and public landings, separating any recyclable materials found. Courtney Jones, the County's Environmental Enforcement Officer will also be assisting.

AGENCY ON AGING

The motion to endorse the Agency on Aging, Inc., grant request for funding to purchase additional vans to serve their clients was made by Mrs. Weber, seconded by Mr. Miller and carried unanimously.

SCHOOL MATTERS

Capital Improvements

Based on the recommendations received from the citizen's committee, the Wyker report and the Department of Education, July 1996, plan for improvements, Mr. Willis presented the School Board's request for up to \$70,000 to be used for a preliminary feasibility study of the elementary schools, high school and transportation facilities, with priority to the elementary schools. It was noted that the request would be considered along with other budget proposals.

Mr. Willis requested that \$40,000 be included in the 1997-98 capital improvement budget for repairs at Rappahannock Central and Wilton Elementary Schools.

Mr. Willis explained that the \$40,000 that had been included in the current capital outlay budget had been used for repairs at the high school and the vehicle maintenance shop. A study, completed by Franklin D. (Buddy) Wyker, in January 1996, was used as the basis for repairs which were performed by The Redmond Group in August. Board members questioned why the project was let with only one (1) bid received. In addition, no specifications were written detailing the work to be done. Mr. Moore, from the School Board, noted the emergency need to have the repairs made as soon as possible and that there were safety issues at stake. He added that when advertised, Mr. Redmond was the only contractor to submit a bid.

Mr. Crittenden also commented that improvements were needed in the maintenance and housekeeping departments. Mr. Moore noted that the School Board

was aware of the problems and had taken steps to clearly define responsibilities and consequences if work was not done to satisfaction.

No action was taken on the budget requests at this time.

AMENDMENT APPLICATION -- 97-001

Discussion continued from the February 18th meeting regarding Amendment Application 97-001, an application requesting that General Business, Office Business, Service Business and Wholesale Business be listed as principal permitted uses in the Light Industrial District. Action was tabled due to the absence of the Planning Director.

Planning Director, Tim Wilson, noted that the Planning Commission had recommended that General Business and Offices Businesses be permitted by special exception and Service and Wholesale Businesses be listed as permitted by right. All applications would go through a site plan review. Special exception application allow for review on a case-by-case basis.

The motion to approve the application as recommended by the Planning Commission was made by Mrs. Weber, seconded by Mr. Jessie and carried by a vote of 4-0-1, with Mr. William abstaining.

FEE SCHEDULE

Mr. Wilson presented a proposed schedule of fees which included all fees currently charged within the Planning/Community Development Department. It is proposed that advertisement fees would be charged with the applications which require public hearing notices. Currently, the local newspaper assesses a separate charge for printing the public hearing notice along with the application fee charged by the County. In addition, it is also proposed to waive the building and zoning fees associated with the construction of church worship areas, including classrooms and fellowship halls.

It was a consensus of the Board that the proposed fee schedule be advertised for public hearing. In addition, impoundment fees for the holding of animals should be increased to \$25.00.

ANNUAL REPORTS

The Board reviewed the annual reports of the Planning Commission and Board of Zoning Appeals. No action was required or taken by the Board.

NORTHERN NECK FREE HEALTH CLINIC

Joan Nelson, Executive Director of the Northern Neck Free Health Clinic, presented reports on clinic usage along with a request for an additional \$500.00 over the current budget appropriation for the clinic. No action was taken on the request.

DEPARTMENT OF FORESTRY:

David Milby, Forester for Middlesex County, presented an update on the activities and duties of the Forestry Department within Middlesex County. He reminded the Board that State Code 10.1-1124 required counties to contribute 5 cents per acre of forested land in their county; Middlesex has 50,000 acres.

GRASS CUTTING BIDS – SPORTS COMPLEX

Board members reviewed the six (6) bids received for grass cutting at the Sports Complex. Bids ranged from \$300 per cut to \$900 per cut. The motion to award the contract for grass cutting, a two year contract if possible, to Charles Thrift, for the

amount of \$300.00 per cut, \$75 per additional cut of the ball fields, was made by Mr. Williams, seconded by Mr. Miller and carried unanimously.

ST. CLARE WALKER RENOVATION

Mr. Culley presented Board members with an update on revisions to drawings and specifications for the Old St. Clare Walker project. Mr. Culley recommend that the Board contract with a professional mechanical engineering service to provide an engineered design for heating, ventilation and air-conditioning systems for the project. A proposal for this service has been received from J. Mosby West and Associates, of Irvington. The motion to approve contracting with Mr. West for this service, at a fee of \$2,200, was made by Mr. Miller, seconded by Mr. Jessie and carried unanimously.

VIRGINIA COOPERATIVE EXTENSION

Mr. David Moore, Extension Agent/Unit Director, advised the Board that Sandra Burbank had resigned from the position of Extension Agent/4-H, with Middlesex County. Mr. Moore noted that there were currently 26 vacant positions in the State, with only 8-10 positions to be filled in the next year. It was noted that the District Director, in Blacksburg, has committed to filling the position in Middlesex. Volunteer assistance will be used to accommodate youth programs. In-school camp promotion has been completed. The County Administrator was instructed to draft a letter on behalf of the Board thanking the officials in Blacksburg for assigning Mrs. Burbank to Middlesex. In addition, the Board looks forward to working with Blacksburg officials as they fill the vacant position.

SEGAR PROPERTY

Mr. Soberick informed the public that the County had not and would not be maintaining an abandoned portion of Route 629. The matter of maintenance of the road should continue with whoever has been maintaining it.

ARMY CORPS OF ENGINEERS

A meeting will be scheduled with representatives from Army Corps of Engineers, Mr. Andy Johnson, Mrs. Weber, and Mr. Williams to discuss dredging Meachims and Bush Park Creeks.

EXECUTIVE SESSION

The motion to convene in Executive Session to discuss a matter relating to the acquisition of real property, per Code of Virginia, Section 2.1-344.a3, was made by Mr. Miller, seconded by Mr. Jessie and carried unanimously.

Upon reconvening in open session, the following motion was made by Mr. Miller seconded by Mr. Williams and carried unanimously:

- To the best of the members' knowledge, only public business matters lawfully exempted and identified in the motion by which the executive meeting convened were discussed in executive session.

Action:

- There was no action as a result of the Executive Session.

BUDGET WORK SESSION

Following a brief recess for lunch, the Board reconvened and continued the afternoon with a budget work session.

ADJOURN

There being no further business, the meeting was adjourned until March 18, 1997, at 7:30 P.M.

Fred S. Crittenden, Chairman
Board of Supervisors