

AT A MEETING OF THE MIDDLESEX COUNTY BOARD OF SUPERVISORS  
HELD ON TUESDAY, JANUARY 6, 1998, IN THE BOARD ROOM OF THE  
WOODWARD BUILDING, SALUDA, VIRGINIA:

Present: Fred S. Crittenden, Pinetop District  
Kenneth W. Williams, Pinetop District  
John D. Miller, Jr., Saluda District  
Lenora O. Weber, Saluda District  
Frank Jessie, Jamaica District

Charles M. Culley, Jr., County Administrator  
Michael T. Soberick, County Attorney

**CALL TO ORDER**

This being the annual organizational meeting of the Board, the meeting was called to order at 9:00 A.M. by Mr. Culley. The floor was opened for nominations for the position of Chairman. Mr. Williams nominated Mr. Crittenden as Chairman and there being no others, the floor was closed for nominations. The motion to elect Mr. Crittenden as chairman carried unanimously.

Mr. Williams nominated Mr. Miller as Vice Chairman. There being no other nominations, the floor was closed for nominations. The motion to elect Mr. Miller as vice chairman carried unanimously.

The motion to continue meeting on the first Tuesday of each month at 9:00 AM and the third Tuesday of each month at 7:30 PM, in the Board Room of the Woodward Building was made by Mr. Williams, seconded by Mr. Miller and carried unanimously.

Mr. Crittenden took the Chair and opened the meeting with a prayer.

**COMMITTEE APPOINTMENTS**

Mr. Crittenden asked members to notify him if they wished to have any of their current committee appointments changed.

**MINUTES**

The minutes of the December 2<sup>nd</sup> and December 16<sup>th</sup> meetings of the Board were considered for approval. Mrs. Weber requested that the reason for her absence at the December 16<sup>th</sup> meeting be included. Mr. Soberick noted that the issue of deputy's traveling out of the County for magistrate services has remained unresolved due to Judge Folkes' health. Mr. Soberick will be able to broach the issue with the circuit court judge after he takes the position on March 1. The motion to approve the minutes as amended was made by Mr. Williams, second by Mr. Miller and carried unanimously.

**DISBURSEMENTS**

Board members requested a report from the Treasurer, which would show a comparison of collections versus fees paid to Mr. Elliott for delinquent tax collection. A meeting with the sheriff and the drug investigator will be scheduled for the next day meeting to discuss the status of the drug investigator's program. The motion to approve disbursements for December was made by Mr. Williams, seconded by Mr. Miller and carried unanimously. Checks numbered 28392 through 28508 totaling \$104,192.20 were disbursed as approved.

## **PAYROLL**

The motion to approve payroll for the month of December was made by Mr. Miller, seconded by Mrs. Weber and carried unanimously. Checks numbered 28302 through 28390 totaling \$111,350.77 were disbursed as approved.

## **COMMITTEE REPORTS**

Mr. Williams

- Planning District Commission -- attended December meeting;

Mrs. Weber:

- Library Board – Richmond Symphony concert was a success
- Social Services – new member attended first meeting; Mrs. Amy is Chairman for 1998; John Fackler is Vice-Chairman.
- Comprehensive Services – requested that copy of JLARC information provided by Senator Bolling be distributed to Comprehensive Services teams.
- Anniversary Committee – The motion to appoint Douglas Gray to serve on the Anniversary Committee was made by Mrs. Weber, seconded by Mr. Miller and carried unanimously.

Mr. Jessie:

- Jail Authority – as a follow-up to a jail invoice questioned for travel services, Mr. Jessie noted that after checking several agencies, the jail used the travel agent that provided the cheapest rate for the service requested.
- Juvenile Detention Commission – Mr. Jessie represented the Board at the recent ribbon cutting ceremony of the new juvenile detention facility, Merrimac Center. Mr. Jessie also provided a handout that outlined the current number of employees, employees at full capacity and estimated salaries for each.

Mr. Miller:

- Chamber of Commerce – Betty Miller has been appointed as Chair. The Chamber will be working on increasing membership and its benefits.

Mr. Crittenden:

- Airport Committee – There was no meeting of the Airport Committee in December.

## **CONSTITUTIONAL OFFICERS**

Treasurer:

- Presented monthly report

Commissioner of Revenue:

- Tax Relief for Elderly – letters advising of need for revalidation have been sent out.
- Personal Property – 11,000 forms have been mailed out.
- New Construction Assessment – working with Randy Blue for schedule

Sheriff:

- The Board requested a report from the drug investigator at the next day meeting. The Board indicated they did not wish to know any details which might jeopardize current cases, but wished to know the number of cases investigated, number pending, number solved and value of property seized. The Board also requested a report on the number of accidents that have occurred in the area between Harmony Grove and Cooks Corner since the road construction began.

**HIGHWAY MATTERS**

Mr. A. Van Hedgepeth, Maintenance Operations Manager, and Mr. James Price, Operations, were present to update the Board on the status of Highway Department operations and readiness for inclement weather. Board members requested any assistance possible from the Highway Department in increasing the visibility, by signage, lighted markers, etc., in the construction merge areas of single lane to double lanes on Route 33.

**APPROPRIATION REQUEST – SHERIFF’S VEHICLE REPAIR**

The motion to approve the appropriation of \$2,318.60, the reimbursement paid by the County’s insurance company for damage to the Sheriff’s vehicle, was approved by Mr. Williams, seconded by Mr. Miller and carried unanimously.

**SOCIAL SERVICES VEHICLE**

Board members reviewed the following quotes received from three (3) car dealers for a van to be used by the Department of Social Services:

	<b>BAREFORD MOTORS</b>	<b>WHITMORE CHEVOLET</b>	<b>MEDLIN FORD</b>
<b>STANDARD 24 MONTH</b>	\$449.16		\$481.46*
<b>STANDARD 36 MONTH</b>	\$376.27	\$393.70	\$482.06*
<b>MUNICIPAL**</b>			
<b>36 MONTH</b>	\$572.70		
<b>48 MONTH</b>	\$446.21		

\* Price based on Ford rebate of \$1,000 available thru 1/5/98. Vehicle will qualify for any and all incentives available at time of delivery.

\*\* Municipal Lease --- no mileage restriction; vehicle can be purchased for \$1.00 at lease end.

The motion to accept the 48-month municipal lease offered by Bareford Motors was made by Mr. Jessie, seconded by Mrs. Weber and carried unanimously. It was stressed that this vehicle is to be used for business purposes only.

## **SCHOOL MATTERS**

### ***St. Clare Walker Lighting:***

Regarding possible excess lighting at St. Clare Walker, Mr. Lackey noted that it was a matter of debate of the protection value of the lighting versus the cost to provide it.

### ***School Buses:***

Mr. Lackey reported that the School Board would be placing a request for \$133,000 in their budget to replace three (3) buses, 2 regular buses and the third with a lift for special education students. Mr. Lackey was requested to provide a mileage report for the buses and also the number of gas and diesel buses. The motion to approve the appropriation of \$133,000 after July 1, 1998, allowing Mr. Lackey to order the requested buses now, was made by Mr. Williams, seconded by Mr. Miller and carried unanimously.

### ***SCW Crossing:***

Mr. Lackey continues to work with the local Department of Transportation resident engineer concerning the bus cross-over at St. Clare Walker. Mr. Lackey reported the School Board feels there is a definite safety problem and may be appealing the current plan.

### ***Repairs:***

Mr. Lackey requested the Board's approval to expend funds on two (2) emergency needs which were not listed in the Wyker report, these being a security system at Wilton Elementary (\$3,000) and replacement of a food warmer at Rappahannock Central Elementary (\$4,500). The motion to approve these expenditures was made by Mr. Williams, seconded by Mr. Miller and carried unanimously.

### ***Capital Improvements:***

The next meeting of the feasibility committee on school capital improvements is tentatively scheduled for January 19.

### ***Budget:***

The School Board is continuing to work on a tentative budget to present to Mr. Culley for the board. Included in the budget will be Phase 1 and Phase II of a projects list, totaling over six million dollars. Mr. Crittenden requested a list of current indebtedness on the current bonds.

## **HEALTH DEPARTMENT**

Dr. Winter advised the Board that he was trying to supplement cuts in state funding with grant funds to maintain levels of service. Dr. Winter requested the Board appropriate to him \$517, Middlesex County's share of a surplus in the Three Rivers Health District FY 97 budget. This money has already been refunded to the County. The motion to approve the appropriation of \$517 from the revenue account was made by Mrs. Weber, seconded by Mr. Miller and carried unanimously.

## **SPORTS COMPLEX**

Discussion continued from the December 2<sup>nd</sup> meeting regarding the operation of the sports complex. According to the State's grant administrator, the grant has no bearing on who operates the facility. Mrs. Weber noted that she would like to see the Director of Parks and Recreation and a Supervisor to serve on the operations board.

The motion to have the County attorney draft an agreement between the sports complex commission and the County for review by Mr. Culley, Mr. Crittenden, Mrs. Weber and Mr. Fleet, member of the commission, was made by Mr. Williams, seconded by Mr. Miller and carried unanimously.

## **APPOINTMENTS**

### ***Industrial Development Committee:***

The motion to reappoint Betty Miller and Donald Wagner to serve four (4) year terms on the Industrial Development Authority, effective March 1, 1998, was made by Mr. Williams, seconded by Mr. Jessie and carried unanimously.

## **PIEDMONT GERIATRIC HOSPITAL**

The motion to adopt the following resolution, as requested by Nottoway County, was made by Mrs. Weber, seconded by Mr. Miller and carried unanimously:

### **RESOLUTION REQUEST FOR CONTINUED FUNDING FOR PATIENT CARE AT PIEDMONT GERIATRIC HOSPITAL**

**WHEREAS**, the proposed state budget for the upcoming biennium does not include funding for Piedmont Geriatric Hospital past the end of fiscal year 1998-99; and

**WHEREAS**, Piedmont Geriatric Hospital has a long history of exemplary service to the citizens of the Commonwealth, many of whom have required the specialized services that Piedmont along has and continues to be able to deliver; and,

**WHEREAS**, Piedmont Geriatric Hospital is a fully functioning hospital serving the needs of geriatric patients with moderate to severe mental illness by utilizing skilled medical personnel and state-of-the-art evaluation and diagnostic services and is not comparable to privately operated nursing homes; and,

**WHEREAS**, Piedmont Geriatric Hospital, recognized by Virginia's medical community as a leader in gero-psychiatric medicine and research, has and continues to serve the Commonwealth in the training of health care providers that enable geriatric and psychiatric institutions to better serve citizens across the state and nation; and,

**WHEREAS**, a recent review by the Joint Commission of Accredited Health Care Organizations, which is an independent accreditation organization, gave Piedmont Geriatric Hospital an excellent rating in excess of ninety per cent and cited no deficiencies in either patient care or building suitability; and,

**WHEREAS**, the Commonwealth has yet to devise a medically superior, more compassionate alternative to those citizens in need of the unique care that Piedmont provides;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of Middlesex County respectfully requests the Governor, the members of the Virginia State Senate and the members of the Virginia House of Delegates to return adequate funding through and beyond the above mentioned budget period for continued operation of Piedmont Geriatric Hospital so that the special needs of the Commonwealth's elderly citizens with mental illness may be guaranteed.

## **ST. CLARE WALKER RENOVATION**

Mr. Culley presented a list of bids received for the re-bid for renovation of St. Clare Walker School for offices and the parking lot project. Mr. Culley also presented a spread sheet of the total proposed package, including estimates for telephone service

(\$20,892.80), some new furniture (\$45,000), and the lowest responsible bids for renovation and parking. The total, including the alternates and 5% contingency, was \$799,506.99. It was noted that by re-bidding the renovation project, approximately \$15,000 was saved from the previous bidding, exceeding the interest that has been charged on the loan borrowed for the project.

Mr. Jessie made a motion that the Board approve the total project cost of \$779,506.99. Following some discussion, Mr. Jessie amended his motion to accept only the building renovation, including the telephone system, furniture and contingency and omitting the parking area at this time, for a total of \$765,411.99. This motion was seconded by Mr. Williams and carried unanimously. A contract would be issued to Walden's Construction as general contractor for the renovation.

The motion to table action on the parking area at this time was made by Mrs. Weber, seconded by Mr. Miller and carried unanimously. Board members noted their desire to visit the site and also requested Mr. Culley to obtain the cost of installing gravel rather than asphalt in the 8-space parking area on the east side of the building.

**ST. CLARE WALKER  
RENOVATION BID #3**

COMPANY	BASE BID	ADD'L FOR ALT.#1	ADD'L FOR ALT.#2	TOTAL BID
Walden's Construction	644,876.00	3,600.00	13,800.00	662,276.00
COMCON, Inc.	655,120.00	3,000.00	13,700.00	671,820.00
Southern Air, Inc.	679,000.00	8,500.00	9,000.00	696,500.00
Delaware Corporation	690,000.00	9,600.00	14,300.00	713,900.00
Titan Contractors, Inc.	716,412.00	3,924.00	14,969.00	735,305.00

**ST. CLARE WALKER  
PARKING LOTS #2**

COMPANY	BASE BID	ALTERNATE BID
Truswood, Inc.	20,676.00	45,464.00
R & W Contractors	34,095.00	30,090.00
W. R. Jessie, Jr.	37,450.00	30,000.00
Middle Peninsula Construction	37,783.00	31,403.00
J. Sanders Construction Company	40,800.00	36,300.00
Gilbert Brothers	55,365.00	50,888.00
Elmont Contractors, Inc.	56,467.00	51,287.00
D & M Contractors	60,473.00	53,908.00
G. V. Layne Contracting, Inc.	66,820.00	60,670.00
Southern Air	80,562.00	71,826.00
E. R. Plaster, Jr. Contractor, Inc.	98,365.00	89,965.00

**GTE EASEMENT**

Mr. Culley presented a request from GTE South, Inc., to purchase a perpetual easement which would run through the County employee parking area and provide a location for upgrading the telecommunications facilities serving the adjacent county offices and the new jail facility. Part of the proposed design includes the placement of switching equipment in the area of the jail. GTE has offered \$8,000 to purchase the easement. Based on the estimated cost for installing a new phone system at the renovation project, the Board instructed Mr. Culley to approach GTE with a counter request of \$20,000.

## **DELTAVILLE WATER SYSTEM**

Mr. Culley presented two versions of a proposed information/survey letter to send to property owners along the Deltaville water system route. The motion to proceed with sending the shorter version and making the return survey postage paid was made by Mr. Williams, seconded by Mr. Miller and carried unanimously.

## **RENOVATION PROJECT**

Mr. Williams mentioned that by re-bidding the St. Clare Walker Renovation project again, approximately \$15,000 was saved. After deducting the interest on the money borrowed for the project, there was still a savings of approximately \$12,000.

## **NEW BUSINESS**

### ***Planning Issues:***

#### Request to Waive Fees:

Mr. Wilson, Planning Director, requested the Board make a decision regarding a Wetlands application proposed for Mr. and Mrs. Samuel Gady. According to Mr. Wilson, the Gady's have an existing wetlands permit for rip rap, however, they wish to install timber bulkhead instead. Changes of this type, resulting in greater environmental impact, require a new application, public hearing and action by the wetlands board. The applicants desired to have the application fee waived because no work on the previously permitted application had commenced. An application fee was charged and a public hearing was held for the first, rip rap, application. The motion to waive the application fee was made by Mr. Jessie and seconded by Mr. Williams. The motion carried by a vote of 4 to 1, with Mrs. Weber opposed. It was noted that the County would still have to publish an advertisement for public hearing and send certified public hearing notices for the second application.

#### Zoning Violation:

Mr. Wilson noted that a zoning violation on which the Board had previously received information was due to be corrected by April 1.

## **BUDGET CALENDARS**

Calendars showing a suggested budget schedule were asked to be included in the next Board information packets.

## **EXECUTIVE SESSION**

The motion to convene in Executive Session for consultation with legal counsel, per Code of Virginia, Section 2.1-344.a7, to discuss potential litigation at the airport and contracts was made by Mr. Williams, seconded by Mr. Miller and carried unanimously.

Upon reconvening in open session, the following motion was made by Mr. Jessie, seconded by Mr. Miller and carried unanimously:

- To the best of the members' knowledge, only public business matters lawfully exempted and identified in the motion by which the executive meeting convened were discussed in executive session.

#### Action:

- There was no action as a result of the Executive Session.

**ADJOURN**

There being no further business, the meeting was adjourned until January 20, 1998, at 7:30 P.M.

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Fred S. Crittenden, Chairman  
Board of Supervisors