

AT A MEETING OF THE MIDDLESEX COUNTY BOARD OF SUPERVISORS
HELD ON TUESDAY, AUGUST 1, 2000, IN THE BOARD ROOM OF THE
WOODWARD BUILDING, SALUDA, VIRGINIA:

Present: Fred S. Crittenden, Pinetop District
Kenneth W. Williams, Pinetop District
John D. Miller, Jr., Saluda District
Lenora O. Weber, Saluda District
Frank Jessie, Jamaica District

Charles M. Culley, Jr., County Administrator
Michael T. Soberick, County Attorney

CALL TO ORDER

The Chairman, Mr. Miller, called the meeting to order at 9:00 A.M., and opened with a prayer.

MINUTES

The motion to approve the minutes of the July 5th and July 18th meetings was made by Mrs. Weber, seconded by Mr. Williams and carried unanimously.

HIGHWAY MATTERS

Jerry Ferguson and his attorney, James Breeden, discussed with the Board their position with regard to the cul-de-sac and road to the causeway at Butylo. Mr. Sullivan, representing the Department of Transportation was also present. After a lengthy discussion, it was decided that Mr. Breeden would meet with Mr. Soberick and VDOT to discuss the matter further.

White Point Cove: Mr. Sullivan stated that he would be responding to a letter from the White Point Cove Association regarding the widening of Route 33 in Deltaville, and an area of broken pavement on Route 688. In obtaining right of way for the proposed bike trail, it is possible that the road can be widened on one side.

Rt. 627: Mr. Sullivan explained that the beach area to the left side of Rt. 627 is private, however, the public has been using it for a number of years, without complaint from the property owner.

Rt. 612: Mr. Sullivan advised that the Department is still working with the land owner on obtaining a right-of-way for drainage.

Hartfield: Mr. Sullivan advised that rather than painting a center turn lane through Hartfield, there will be four lanes. The paving contractor will be on-site any time between now and October to complete the paving overlay.

Crossing at St. Clare Walker School: Mr. Culley questioned the possibility of installing a light that would only be activated during bus hours. Mr. Sullivan commented that traffic safety engineers had determined that the intersection did not warrant a light of any type, and that the use of crossing personnel and cars with flashing lights was the safest course of action to use for stopping traffic.

CONSTITUTIONAL OFFICERS

Commissioner:

Mrs. Ebinger, Commissioner, updated the Board on several legislative changes relating to use and refunds for motor fuels.

Mrs. Ebinger also expressed her personal thanks to Mr. Culley for his work in getting the computer systems back up and running following the recent lightning strike and surge.

Sheriff:

Captain Boles was present to represent the Sheriff. The Captain commented that a recent traffic stop involving 17 officers resulted in the issuance of four summons; none were for lack of a County decal.

Mr. Crittenden requested an update on inspections for decal violations.

DISBURSEMENTS

The motion to approve the disbursements as presented was made by Mr. Crittenden seconded by Mr. Jessie and carried unanimously. Checks numbered 36134 through 36283 totaling \$414,325.30 were disbursed as approved.

PAYROLL

The motion to approve payroll for the month of July was made by Mr. Williams, seconded by Mr. Jessie and carried unanimously. Checks numbered 36041 through 36133 totaling \$143,813.15 were disbursed as approved. Mrs. Weber noted that payroll for part-time compensation in the building and grounds department appeared that it might run over-budget by the end of the year.

COMMITTEE REPORTS

Mr. Williams: No reports

Mrs. Weber:

- Social Services - It was noted the State would fund 80% for computer repair. Two fraud cases are being investigated.
- Emergency Services - a preparedness meeting indicated no major problems.
- Red Cross - Continuing to negotiate with Lancaster County Red Cross, for a regional approach, with Lancaster being the chapter and Middlesex being a unit under them.

Mr. Jessie:

- Bay Transit - Mr. Jessie indicated he had been contacted by several citizens who wished to use the Bay Transit transportation system. Mr. Culley was requested to contact other counties to see how much they contribute to the Agency on Aging for this program.

Mr. Crittenden:

- Planning District Commission - A sub-committee of the PDC had been looking into possible salary adjustments. These adjustments, some substantial, were voted into place at the last meeting.

Mr. Miller: No reports

WINGS AND WHEELS UPDATE

Jamie Barnhardt updated the Board on the Wings and Wheels event. Mr. Barnhardt indicated that the Friends of Hummel Field were trying to obtain corporate sponsors to fund the purchase of safety fencing to be installed around the runway and active parts of the airport during the event.

COMMUNITY SERVICES BOARD

Mr. Frank Tetrick, Director, and Mr. Lee Savidge, County representative, from the Middle Peninsula - Northern Neck Community Services Board, were present to request the Board's adoption of the CSB performance contract for FY 2001. The CSB serves 10 counties, employees 240 staff and has an operating budget of 11.5 million.

The motion to approve the performance contract, including the operating budget for FY 01, was made by Mrs. Weber, seconded by Mr. Williams and carried unanimously.

RESOLUTION

APPROVAL OF PERFORMANCE CONTRACT

WHEREAS, §37.1–198 of the Code of Virginia (1950) as amended, requires each Community Services Board to submit, to the governing body of each political subdivision that established it, an annual performance contract for community mental health, mental retardation and substance abuse services for its approval prior to submission of the contract to the Virginia Department of Mental Health, Mental Retardation and Substance Abuse Services, and

WHEREAS, the Middle Peninsula – Northern Neck Community Services Board has put forward its proposed Performance Contract for Fiscal Year 2001, for approval by the Boards of Supervisors of its governing counties of Essex, Gloucester, King and Queen, King William, Lancaster, Mathews, Middlesex, Northumberland, Richmond, and Westmoreland;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Middlesex County, Virginia, that the Performance Contract prepared by the Middle Peninsula-Northern Neck Community Services Board for Fiscal Year 2001 and presented to the Board is hereby approved and may be forwarded to the Department of Mental Health, Mental Retardation and Substance Abuse Services as further required.

HARTFIELD FIRE DEPARTMENT

The motion to enter into a lease agreement with Hartfield Volunteer Fire Department, for a 100' x 100' section of property for the location of a communications tower was made by Mr. Williams, seconded by Mr. Crittenden and carried unanimously.

COMMUNICATIONS ADDITION

Mr. Culley presented the two bids received for construction of an addition to the Sheriff's Office which will house the new equipment for emergency dispatch.

	Walden's Construction	The Allen Group
Base Bid	\$152,000.00	\$178,931.00
Alternate 1 - enlarging window	740.00	600.00
Alternate 2 - dry-wall stage	\$105,700.00	\$110,000.00

Not included in any price is the 40 KW propane generator with automatic transfer switch, propane tank and wiring, estimated at \$15,000, and cameras, estimated at \$10,000.

Mr. Culley added that the equipment to be used in the building had been ordered and was due to arrive in January.

Some Board members questioned the possible use of a metal building or pre-fabricated structure for the facility, rather than block construction. Mr. Culley was asked to obtain some estimates for a steel constructed building. No further action was taken at this time.

STREET NAME ISSUES

Road Name Request:

Tim Wilson, Planning Director, presented the Board with a potentially confusing road naming scenario in the Deltaville area. The road mentioned (Rt. 709) is located off of Rt. 631 (North End Road). County records list only the private road stemming from Rt. 709 (Shady Side Drive), and have no record of the public portion of Rt. 709. It is Mr. Jordan's suggestion, as Mapping Coordinator, that the name of North End Road should continue through Rt. 709, from Rt. 631, as they intersect passively, and to keep the name of the existing private drive as Shady Side Drive. The motion to approve of this proposal was made by Mr. Jessie, seconded by Mrs. Weber and carried by a vote of 4-0-1, Mr. Crittenden abstaining because of holding property interest along the roads.

Mapping:

Mr. Wilson noted that the field verification of maps by the mapping contractor had been completed, and the County employee phase of verifying street names was about to begin. Mr. Wilson suggested that the Board designate agents for this phase. The County's Street Naming and Addressing Ordinance, adopted on April 18th, grants the Board, or a duly appointed agent, the authority to approve and assign all new road names and road name changes. The designation of an agent as proposed will prevent unnecessary delays in the development and implementation of the Master Street Addressing Guide for the County as required by the E911 system. The designation of an agent will also prevent delays in the review and approval of subdivision plats that include new street right-of-ways requiring naming.

Mr. Wilson further recommended the Board conduct a public hearing on the adopting of the Road Name Index that will be created by this addressing process. At that time, persons that may want their proposed road name changed would be given the opportunity to present their requests to the Board. Mr. Wilson also recommended that the Board retain the right to consider requests for the changing of adopted road names after the E911 system becomes operational and that policies be adopted to specify the requirements for submittal and consideration of such petitions and the payment of associated costs.

The motion to designate the subdivision agent as the Board's agent with the authority to approve and assign all new road names and the changing of confusingly similar names identified during the implementation of E911 addresses was made by Mrs. Weber, seconded by Mr. Jessie and carried unanimously.

APPROPRIATIONS

Legal Services - Approved by motion of Mr. Williams, second by Mr. Crittenden, carried unanimously. TO: 4-1-12040-3002, \$30,000.00, Legal Services FROM: 3-1-41060-0001, \$30,000.00 - General Fund. Funding for settlement of lawsuit - Board of Supervisors v. Elizabeth Nuckols

E-911 - Approved by motion of Mr. Williams, second by Mr. Crittenden, carried unanimously. TO: 4-1-36090 - see distribution below, \$69,507.68, E-911 Department FROM: 3-1-41060-0001, \$69,507.68 - General Fund. Carry-over funding from FY 00 E-911 account to FY 01 E-911 account.

Department 036090 E-911
Roll-over to FY 01

Line	Description	
3002	Professional Services	37,269.60
3004	Repair and Maintenance	500.00
3007	Advertising	750.00
5201	Postage	400.00
5203	Telephone	528.23
5401	Office Supplies	1,199.26
5408	Veh. & Powered Equip. Supply	500.00
5501	Travel - Mileage	500.00
5503	Travel - Subsis. & Lodging	500.00
5504	Travel - Conv & Education	500.00
6014	Street Signs & Posts	4,937.00
7001	Machinery & Equipment	1,342.32
7007	ADP Equipment	<u>20,581.27</u>
		69,507.68

Monies remaining in all compensation lines of FY 00 budget have been rolled into the ADP Equipment line. The overrun in Furniture & Fixtures FY 00 has been deducted from ADP Equipment.

BROCHURES

There was no action to award the contract for re-printing of County brochures; staff was instructed to obtain additional quotes. The motion to appropriate funding for 2500 courthouse brochures (\$268.00) and 5000 county brochures (\$1,103) was made by Mr. Crittenden, seconded by Mr. Williams and carried unanimously.

APPOINTMENTS

There was no action regarding appointments to the following openings: Airport Committee representing the Jamaica District; Wetlands Board, representing Saluda; or Agency on Aging.

CLOSED MEETING

The motion to conduct a closed meeting for the purpose of discussing personnel issues, pursuant to §2.1-344.a1 of the Code of Virginia, was made by Mr. Jessie, seconded by Mr. Williams and carried unanimously. Upon reconvening in open session, the following motion was made by Mr. Crittenden, seconded by Mr. Williams and carried unanimously:

- To the best of the members' knowledge, only public business matters lawfully exempted from open meeting requirements under Code of Virginia §2.1-344.a1, and identified in the motion by which the Closed Meeting convened, were heard, discussed, or considered by the public body.

Action:

It was announced that the Planning Director, Tim Wilson, would be leaving the employment of the County effective August 16. The motion to appoint Mr. Culley as interim subdivision agent, zoning administrator, and erosion and sediment control administrator was made by Mr. Williams, seconded by Mr. Crittenden and carried unanimously.

AMENDMENT OF CONSUMER UTILITY TAX ORDINANCE

The accounting firm of Robinson, Farmer, Cox Associates has offered their services for a fee of \$1500, for the calculations required to be included in the County's consumers utility tax ordinance. It is required that this ordinance be amended by October 31, 2000, to convert from a sales-based tax rate to a per kilowatt hour consumption by consumers.

The motion to accept the proposal offered by the auditors was made by Mr. Williams, seconded by Mr. Jessie and carried unanimously.

LIGHTNING DAMAGE

Mr. Culley advised the Board that estimates were being prepared for submission to the County's insurance company for the damages accrued with the lightning strike on July 28th.

ADJOURN

There being no further business, the meeting was adjourned. The next regular meeting would be held on August 15, 2000, at 7:30 P.M.

John D. Miller, Jr., Chairman
Board of Supervisors