

AT A MEETING OF THE MIDDLESEX COUNTY BOARD OF SUPERVISORS
HELD ON TUESDAY, JULY 5, 2000, IN THE BOARD ROOM OF THE
WOODWARD BUILDING, SALUDA, VIRGINIA:

Present: Fred S. Crittenden, Pinetop District
Kenneth W. Williams, Pinetop District
John D. Miller, Jr., Saluda District
Lenora O. Weber, Saluda District
Frank Jessie, Jamaica District

Charles M. Culley, Jr., County Administrator
Michael T. Soberick, County Attorney

CALL TO ORDER

The Chairman, Mr. Miller, called the meeting to order at 9:00 A.M., and opened with a prayer.

MINUTES

The motion to approve the minutes of the June 6th and June 20th meetings was made by Mrs. Weber, seconded by Mr. Williams and carried unanimously.

DISBURSEMENTS

The Board considered disbursements dated June 30 and July 5. Mr. Culley noted that hand work would be needed at the landfill to cut small scrub trees and brush from the steep slopes.

The motion to approve the disbursements as presented was made by Mr. Williams seconded by Mrs. Weber and carried unanimously. Checks numbered 35922 through 36014 totaling \$40,162.64 and 36015 through 36033, totaling \$266,983.87 were disbursed as approved.

PAYROLL

The motion to approve payroll for the month of June was made by Mr. Crittenden, seconded by Mr. Williams and carried unanimously. Checks numbered 35823 through 35921 totaling \$163,253.70, were disbursed as approved.

COMMITTEE REPORTS

Mr. Williams:

- [Planning District Commission](#) - Did not attend meeting

Mrs. Weber:

- Social Services - It was noted that a 3.25% increase effective December 1 for Social Services employees had been approved by the State. The motion to authorize funding for only the 3.25% increase effective December 1 for Social Services employees was made by Mrs. Weber, seconded by Mr. Jessie and carried unanimously.
- CPMT - funding has been approved for existing cases for FY 01.
- Communications Committee - The new system should be up and operational by May 2001.

Mr. Jessie: No reports

Mr. Crittenden:

- Airport - Committee members are working on information for a credit card system. The Committee has recommended that one night tie-down fee be waived with the purchase of 20 gallons of fuel. This will be discussed later in the meeting.

Mr. Miller: No reports

CONSTITUTIONAL OFFICERS

Sheriff:

Reserve Officers

Sheriff Abbott noted that he would be discussing the reserve officer program with the Board at a later date and would be asking for the Board's endorsement.

Police Services Agreement:

Further discussions with some Town Council members have indicated that the members were not aware of the significance of language dealing with unemployment compensation. The language that had been deleted from the original agreement was reinstated and the agreement adopted by the Town Council on June 29th. The motion to adopt the Police Services Agreement was made by Mrs. Weber, seconded by Mr. Jessie and carried unanimously.

Treasurer:

Mrs. Bray, Treasurer, presented the Board with a monthly report. Approximately 92% of the first half of real estate billing has been collected and 5% of the second half. The local newspaper is working on an article to publish about decals required for trailers.

Commissioner:

Mrs. Ebinger, Commissioner, requested the Board approve the carry-over of \$5,000 to her budget for FY 01, \$1500 to be used for postage and \$3500 to be used for training. This request was approved by motion of Mr. Williams, seconded by Mr. Crittenden and carried unanimously. Mrs. Weber noted that she was impressed with the handling of Mrs. Ebinger's office.

INDUSTRIAL DEVELOPMENT AUTHORITY

The motion to approve the carry-over of \$15,485.00 to the FY 01 budget for the Industrial Development Authority was made by Mr. Williams, seconded by Mr. Crittenden and carried unanimously.

ARCHITECTURAL SERVICES

An advertisement has been placed in the Richmond Times-Dispatch requesting proposals from architectural firms who wish to be considered as the firm to assess court needs for the County. Mr. Miller requested that Mrs. Weber serve with himself and Mr. Culley as an interview committee for the responding firms.

UPGRADE OF AS400 COMPUTER SYSTEM

Mrs. Jones, Assistant Administrator, requested the Board's authorization to enter a lease agreement for an upgraded AS400 computer system. As Mrs. Jones explained, the upgraded software packages produced by Bright and Associates will not run on the County's current system. Money is in the FY 01 budget for lease payments, however, the new system will cost approximately \$1200 per year more.

The motion to enter a lease agreement for a new AS400 system was made by Mr. Williams, seconded by Mr. Jessie and carried unanimously. Mrs. Weber suggested looking into adding Social Services on to the Bright accounting system.

AMEND TOWER AGREEMENT

Mr. Culley advised the Board that the School Board had delayed taking action on a request to use a portion of the Wilton Elementary School property for a tower sight. Hartfield Volunteer Fire Department has offered a portion of their property for locating the tower. There was no opposition to proceeding with using Hartfield Fire

Department property as a tower site. A lease agreement will be prepared for the Board's review.

FLEET FUELING

Mr. Culley explained that he had met with Mr. Lackey and received information regarding the school's fleet fueling arrangement. The School System receives a five (5) cent rebate for all types of fuel, however, for each dollar spent, the System is charged a processing fee of 2.75%. Full price is paid at purchase, then bills are divided and sent to the companies from whom the purchases were made, where the rebate and processing charge is calculated.

The County's fleet discount varies from 5 cents to 10 cents, depending on the type of fuel purchased. The discount is calculated at purchase, and the County is not charged a processing fee.

It was shown that with a typical month of purchasing 4,440.22 gallons of fuel, the County would save \$402.07 if the fuel was purchased from Robin's Texaco; the School System would only save \$49.35 if the fuel was purchased under their agreement using the County's Exxon stations. The motion to continue the agreement with Robin's Texaco for a one-year period was made by Mr. Crittenden, seconded by Mr. Jessie and carried unanimously.

COURTHOUSE AIR CONDITIONING

Mr. Culley reported that the compressor for the courtroom air conditioning unit had gone bad and needed replacing. Bids were requested from local contractors to replace the entire unit with air conditioning/heat pump units, due to problems in the past with the boiler. Only one contractor, Crowther Heating and Air, responded, with a proposal to replace the current 7-1/2 ton unit with three (3) five-ton units. This would be enough to provide air conditioning to the entire second floor of the building. The old unit only provided air conditioning to the courtroom and the Judge's chambers.

Due to the emergency situation of almost daily use of the facility and no air conditioning in the courtroom, the motion to approve the issuance of an emergency contract with Crowther Heating and Air Conditioning for installation of the air conditioning units at \$21,380, plus \$2,800 for the heat pump conversion, was made by Mr. Crittenden, seconded by Mrs. Weber and carried unanimously.

AIRPORT MATTERS

Scott Kauffman, Airport Committee Chairman, requested the Board's consideration of granting an exemption to paying one-night tie-down fee if 20 gallons of fuel was purchased. According to Mr. Kauffman, this seemed to be a standard procedure for small airports. The motion to grant the request was made by Mr. Williams, seconded by Mr. Crittenden and carried unanimously.

Mr. Kauffman noted that the Committee was looking into the purchase of a card reader pump for fueling.

SCHOOL MATTERS

There was no one present to represent the School System. Mr. Miller requested that Mr. Lackey be asked to provide written monthly updates on the school construction projects.

CLOSED MEETING

The motion to conduct a closed meeting for the purpose of discussing land acquisition, pursuant to §2.1-344.a3, and pending litigation involving the Courthouse suit and airport litigation with Mrs. Nuckols, pursuant to §2.1-344.a7, of the Code of Virginia, was made by Mr. Williams, seconded by Mr. Jessie and carried unanimously. Upon reconvening in open session, the following motion was made by Mr. Crittenden, seconded by Mr. Williams and carried unanimously:

- To the best of the members' knowledge, only public business matters lawfully exempted from open meeting requirements under Code of Virginia §2.1-344.a3 and §2.1-344.a7, and identified in the motion by which the Closed Meeting convened, were heard, discussed, or considered by the public body.

Action:

There was no action as a result of the Closed Meeting

Mr. Soberick announced that he was authorized by the Board to settle the suit and accept a deed for the easement between Mrs. Nuckols and the County and that it would not be tried in court.

There was no action regarding the Courthouse suit.

ADJOURN

There being no further business, the meeting was adjourned. The next regular meeting would be held on July 18, 2000, at 7:30 P.M.

John D. Miller, Jr., Chairman
Board of Supervisors