

AT A MEETING OF THE MIDDLESEX COUNTY BOARD OF SUPERVISORS  
HELD ON TUESDAY, MAY 2, 2000, IN THE BOARD ROOM OF THE  
WOODWARD BUILDING, SALUDA, VIRGINIA:

Present: Fred S. Crittenden, Pinetop District  
Kenneth W. Williams, Pinetop District  
John D. Miller, Jr., Saluda District  
Lenora O. Weber, Saluda District  
Frank Jessie, Jamaica District

Charles M. Culley, Jr., County Administrator  
Michael T. Soberick, County Attorney

**CALL TO ORDER**

The Chairman, Mr. Miller, called the meeting to order at 9:00 A.M., and opened with a prayer.

**PRESENTATION OF JOINT RESOLUTION**

Delegate Harvey Morgan presented Mrs. Kathryn Fitchett, Director of the Department of Social Services, with a framed copy of House Joint Resolution Number 485, from the General Assembly of Virginia, in memoriam to Mrs. Fitchett's mother, Eleanor Kipps, who was the first director for the Department of Social Services in Middlesex County.

**MINUTES**

The motion to approve the minutes of the April 4<sup>th</sup> and April 18<sup>th</sup> meetings was made by Mr. Williams, seconded by Mr. Crittenden and carried unanimously. It was noted that a survey of the Urbanna Creek channel, performed in December by the Army Corps of Engineers, did not indicate the channel needed dredging.

**DISBURSEMENTS**

Board members questioned whether reimbursement for the transition audit in the Treasurer's office would be forthcoming. The price of propane for the generator was questioned and it was suggested that a better rate could be obtained if the County locked into a budget plan. The Administrator was asked to check into the possibility of receiving a discount on either the cost of the generator or propane.

The motion to approve the disbursements as presented, subject to a report on the possibility of receiving a discount on propane. Checks numbered 35321 through 35448 totaling \$141,993.18 were disbursed as approved.

## **PAYROLL**

The motion to approve payroll for the month of April was made by Mr. Crittenden, seconded by Mr. Williams and carried unanimously. Checks numbered 35228 through 35320 totaling \$149,706.18 were disbursed as approved.

## **COMMITTEE REPORTS**

Mr. Williams:

- [Planning District Commission](#) - Reports on transportation issues, the Disability Services Board and River County were presented, along with public access to water. The Director of Virginia's River Country has been asked to contact the County Administrator.

Mrs. Weber:

- Community Policy and Management Team - it has been estimated that an additional \$162,000 will be needed to fund cases through June.
- Social Services - Working on policy for emergency-type funding, such as fuel and food assistance, to avoid repeat cases. The State Department of Social Services has agreed to reimburse tuition fees for any employee that wishes to seek improvements to their education. The State has set a cap of \$2500, however, the local board has agreed that no payments will be approved until the next budget year. Guidelines have been established for use of a credit card - only for hotel reservations and gas out of the County and will be controlled by the Director. The motion to approve the application for a credit card for the Department was made by Mrs. Weber, seconded by Mr. Jessie and carried unanimously.
- Communications Committee - Frequencies have been secured; licenses should be received in 45 days. A policy for equipment purchased for fire and rescue should be developed.

Mr. Jessie: No reports

Mr. Crittenden:

- Airport - Requests are included in Board packet for action.

Mr. Miller: No report

Mr. Culley:

- [Airport](#) - Requests for funding were denied at the Virginia Aviation Board meeting on April 19<sup>th</sup>. Because of obstructions.

- Communications Committee - Proposals for installation of radio and communications systems are due May 19<sup>th</sup>.

## **CONSTITUTIONAL OFFICERS**

### **Treasurer:**

Mrs. Bray, Treasurer, presented the Board with a monthly report.

### **Commissioner:**

Mrs. Ebinger, Commissioner, was present.

### **Sheriff:**

The motion to approve the application of a credit card by the Sheriff, to be maintained under his control, and approving payment of expenses already charged on the card, was made by Mrs. Weber, seconded by Mr. Jessie and carried unanimously.

The Deltaville satellite office is now open. Board members were invited for an opening ceremony later in the day.

## **HIGHWAY MATTERS**

***West Point Bridges*** - Mr. Sullivan announced that a public hearing on the West Point bridge situation would be held on Wednesday, May 3, from 4:00 PM - 8:00 PM at the West Point High School Gym. Five alternatives to build are being studied. Mr. Sullivan requested an updated copy of the Board's opinion. The motion to adopt the following resolution was made by Mr. Crittenden, seconded by Mr. Williams and carried unanimously.

### *RESOLUTION WEST POINT BRIDGES*

*WHEREAS, it has become evident that the bridges at West Point are in need of replacement, and*

*WHEREAS, the traffic flow through the town needs improvement, and*

*WHEREAS, the current design is showing a two-lane structure.*

*THEREFORE BE IT RESOLVED, that the traffic flow through the town of West Point is very important to the citizens of Middlesex County and Route 33 should be four-laned at the same time as the bridges are improved.*

*BE IT FURTHER RESOLVED, the desires of this County are for four-lane bridges to provide for future traffic growth, but understand that this is not economically feasible at this time. The preference is that a substructure be built so the bridges can be expanded to four lanes in the future as traffic growth dictates.*

*BE IT FURTHER RESOLVED, that Middlesex County supports any option for bridge replacement, as long as the option includes the construction of a fly-over to by-pass the railroad tracks on Route 33 in West Point.*

**Locust Hill - water on pavement** - Mr. Sullivan reported that he has looked at this area and can possibly have the section grooved to improve drainage.

**Rt. 612** - Looking into obtaining new outfall; will install a new ditch

**Water View Cul-de-sac** - Recommended the owner contact the County Attorney.

**Butylo** - Citizen complaints regarding access to the water at Butylo were received. Sherry Sanders commented that "no parking" signs have been installed. According to Mr. Sullivan, the County has an easement across the property in question. Mr. Sullivan indicated he would review the secondary roads procedures and contact the Bowling Green Resident Engineer about removing the signs.

**Gwynn's Island Bridge** - Mr. Williams requested that the bridgekeeper at the Gwynn's Island Bridge open the bridge sooner in response to work boats.

## SCHOOL MATTERS

**School Construction:** Mr. Lackey reported that the latest plan for construction at the High School includes a 2-story addition in the front of the current facility; architect is still working on the elementary school plan.

**Health Insurance:** Mr. Lackey is waiting for proposals from Trigon for Health Insurance and is anticipating an increase.

**Criteria for Extra Curricular Activities:** Mr. Crittenden requested that the Middlesex County School System require a 2.0 grade or plan similar to that of Mathews County, for participation in extra curricular activities.

**2000-2001 Budget:** The motion to appropriate the School budget as follows was made by Mr. Crittenden, seconded by Mr. Jessie and carried unanimously:

### **2000-2001 MIDDLESEX SCHOOL BUDGET APPROPRIATION RESOLUTION**

**WHEREAS**, the Middlesex County Board of Supervisors has heretofore received a budget from the Middlesex County School Board; and

**WHEREAS**, the Middlesex County Board of Supervisors has held a public hearing for the School Board's Budget for fiscal year 2000-2001; and

**WHEREAS**, the Middlesex County Board of Supervisors has included funds in the County General Fund for School Operations Fund in the amount of \$4,890,119.00, and in the School's Capital Project Fund in the amount of \$102,934.00, and in the School's Textbook Fund of \$32,900.00, and

**WHEREAS**, the Middlesex County School Board has adopted a General School Fund Budget for the fiscal year 2000, and

**NOW, THEREFORE, BE IT RESOLVED** that the Middlesex County Board of Supervisors hereby appropriates to the following categories the Middlesex County General School Fund Budget:

|  |                       |
|--|-----------------------|
| <i>Instruction</i>                             | <i>\$6,983,755.00</i> |
| <i>Administration, Attendance &amp; Health</i> | <i>\$486,859.00</i>   |
| <i>Pupil Transportation</i>                    | <i>\$560,069.00</i>   |
| <i>Operation &amp; Maintenance</i>             | <i>\$783,622.00</i>   |
| <i>Debt Service - Local Money</i>              | <i>\$850,001.00</i>   |
| <i>Total School General Fund</i>               | <i>\$9,664,306.00</i> |

**BE IT FURTHER RESOLVED THAT** the Middlesex County Board of Supervisors hereby appropriates to the School Food Fund, the School Textbook Fund, School Capital Improvement Fund and the Capital Building Fund, the following amounts:

|   |                     |
|---|---------------------|
| <i>School Food Fund</i>                                   | <i>\$425,938.00</i> |
| <i>Textbook Fund</i>                                      | <i>\$70,000.00</i>  |
| <i>Capital Improvements Fund</i>                          | <i>\$102,934.00</i> |
| <i>Capital Building Fund – State Funds - Debt Service</i> | <i>\$395,374.00</i> |

## **COMMUNITY SERVICES BOARD**

William Savidge introduced Frank Tetrick, new executive director for the Community Services Board.

## **VIRGINIA JUVENILE COMMUNITY CRIME CONTROL ACT**

Mike Schietle, Sherry Tate, and Thomas Gooding were present to request the Board's endorsement of participation in the Virginia Juvenile Community Crime Control Act. The motion to continue participation was made by Mrs. Weber, seconded by Mr. Crittenden and carried unanimously.

### **RESOLUTION**

**WHEREAS**, the General Assembly of the Commonwealth of Virginia adopted the Virginia Crime Control Act during the 1995 Legislative Session; and

**WHEREAS**, the purpose of the Act is to establish balanced, community based systems of sanctions, programs, and services for juvenile offenders; and

**WHEREAS**, in order to receive funds allocated to the County of Middlesex by this Act, a local plan detailing sanctions, programs, and services to be provided is required;

**BE IT RESOLVED** that the Middlesex County Board of Supervisors will participate in the Virginia Juvenile Community Crime Control Act in combination with Middlesex, King and Queen, King William, New Kent and Charles City Counties. We accept funds appropriate for the purpose of the Act with King William

*County acting as the fiscal agent until written notice to the contrary is provided to the Department of Juvenile Justice.*

***NOW, THEREFORE, BE IT FURTHER RESOLVED***, that the County Administrator is hereby authorized to execute a local plan on behalf of Middlesex County.

### **LANDFILL MONITORING**

The Virginia Peninsulas Public Service Authority (VPPSA) has entered into an agreement with Joyce Engineering, Inc. to provide landfill-monitoring services for the counties of James City, King & Queen, King William, Mathews, Middlesex, and York. Essex County has elected to remain with Resource International as their engineering consultant. The contract is for a three-year period, with the right to renew for two years. Joyce believes that problems at the Middlesex landfill are background or sampling errors, and they hope to get most of the wells back to detection monitoring. The motion to accept the agreement for Middlesex County was made by Mr. Crittenden, seconded by Mr. Williams and carried unanimously.

### **AIRPORT OPERATIONS**

#### ***Hours of Operation:***

The Airport Committee has requested that weekend hours of operation be extended from 7:00 AM to 7:00 PM for the period of May 1<sup>st</sup> through the first weekend in November; currently 12-hour shifts begin Memorial Day. It is believed that fuel sales will increase over this period due to the extended daylight hours and with the incorporation of Oyster Festival weekend. It was noted that the extended hours would require an additional appropriation to cover the salary costs. The motion to approve this request was made by Mr. Crittenden, seconded by Mrs. Weber and carried unanimously.

#### ***Fuel Costs:***

The Committee has requested the ability to monitor and adjust fuel prices to maintain a competitive advantage and preserve profits. Currently, fuel prices are set at 50 cents above the County's cost to purchase the fuel. It was a consensus of the Board that the fuel price structure should remain as is and the Airport Committee should continue to explore the idea of a credit card self-serve pump.

#### ***Signs:***

The Airport Committee requested the placement of signs on the entrance road to the terminal building and at the easement from Atlantic Metals. The signs are to read as follows: "No Thoroughfare" and "Airport Operations".

## **APPOINTMENTS**

RCC Board of Directors - No action was taken, however, Mrs. Weber reported that Mrs. Perkinson suggested that Archie Soucek be appointed to this position.

Board of Zoning Appeals - The motion to recommend Henry Easton be reappointed to this position was made by Mr. Jessie, seconded by Mr. Williams and carried unanimously. It was suggested that attendance at meetings be checked and if necessary, a letter sent to committee members encouraging their participation.

Task Force - Mr. Miller reported that he had appointed the following people to serve on the Rescue Squad task force: Keith Billings, Joan Loftis, Cindy Callis, Kevin Jordan, and himself. The group would be meeting on May 9<sup>th</sup>.

## **REGIONAL REASSESSMENT**

Mr. Culley has met with the other counties involved in the study of possible regional reassessment, and recommended that the Board reconsider its previous action of withholding additional funding until the legality issue is resolved. Delegate Morgan will be contacting the Attorney General for an opinion. The amount to continue participation is \$4,900. The motion to continue participation was made by Mrs. Weber, seconded by Mr. Williams and carried unanimously.

## **APROPRIATION REQUESTS**

**Sports Complex** - Approved by motion of Mrs. Weber, seconded by Mr. Jessie and carried unanimously. TO: 4-1-71040-3011, Sports Complex Grass Cutting, \$4,875.00, FROM: 3-1-41040-0001, General Fund. Transfer of funds that would have been required if the County had maintained the contract for grass cutting at the Sports Complex. Payment will be made to the Sports Complex Committee.

**E-911 Equipment** - Approved by motion of Mrs. Weber, seconded by Mr. Williams and carried unanimously. TO: 4-1-36090-7007, E-911 Equipment, \$25,000 FROM: 3-9-12020-0001, E-911 Revenue. Board approved E-911 contract with GTE in November 1999, based on County purchase of some of the Data Processing Equipment. The total allowed for ADP equipment is \$85,116.00; \$25,000 is needed for purchases this year.

**Social Services** - Two appropriation requests from the Department of Social will be returned for action by the Social Services Board. The motion to approve the appropriation of grant funds as the salary for the Resource Mother working through the Health Department was made by Mr. Crittenden, seconded by Mr. Williams and carried unanimously. TO: 4-1-53150-5713, Comprehensive Services, \$18,930.00; FROM: 3-1-24010-0008, Comprehensive Services Revenue.

**Clerk's Office** - Approved by motion of Mr. Williams, seconded by Mr. Jessie and carried unanimously: TO: 4-1-21060-7001, Clerk's Office, Machinery & Equipment, \$3,000; FROM: 3-1-23080-0001; Appropriation of funds from Technology Trust Fund.

**Audit** - Approved by Mrs. Weber, seconded by Mr. Williams and carried unanimously: TO: 4-1-12080-3002, \$7,750.00, Independent Auditor - Professional Services; FROM: 3-1-41060-0001, General Fund, Fund Balance. For Audit and report on County Treasurer's turnover audit.

### **LIVESTOCK CLAIM**

The motion to approve reimbursement in the amount of \$60.00 to Mr. Charles Wheeler for 48 chickens killed by stray dogs was made by Mr. Crittenden, seconded by Mr. Jessie and carried unanimously. It was noted that these chickens were on property that is not zoned for the keeping of livestock or animal units and that this was the second claim received from Mr. Wheeler.

### **CHESAPEAKE BAY AGENCY ON AGING**

The motion to endorse the grant request being made by Bay Transit, a service of the Chesapeake Bay Agency on Aging, Inc., was made by Mrs. Weber, seconded by Mr. Jessie and carried unanimously. Bay Transit provides rides to individuals without transportation, focusing on low-income citizens, in the Northern Neck and Middle Peninsula, with approximately 35% of the rides being for job access.

### **COMMUNICATIONS ADDITION**

Preliminary cost estimates for the Communications Addition, with the County providing the labor, are at approximately \$60,000, including electric and wiring, \$35,000 for materials, \$17,500 for heating and air conditioning and a 20% contingency. An additional approximate \$15,000 would be required for the generator unit. Atlantic Tower came up with an estimate of \$160,000.

The Board requested that the project be put out for bids to receive construction costs.

**OTHER BUSINESS**

Mr. Soberick reported that summary judgment would be requested at the hearing on June 7 in the case filed by Delaware Corporation.

Bob Henkel, representing the [Town of Urbanna](#), reported that 1300 people attended the Rosegill site of the Garden Tour. The Garden Club raised approximately \$20,000.

Following the regular meeting, Board members would be touring the renovated Treasurer's Office, the Deltaville office of the Sheriff's Department and some would be attending a party for Bonne Williams, retiring secretary/clerk of the School Board.

**ADJOURN**

There being no further business, the meeting was adjourned by motion of Mr. Williams, seconded by Mr. Crittenden and carried unanimously. The next regular meeting would be held on May 16, 2000, at 7:30 P.M.

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John D. Miller, Jr., Chairman  
Board of Supervisors