

AT A MEETING OF THE MIDDLESEX COUNTY BOARD OF SUPERVISORS
HELD ON TUESDAY, JULY 3, 2001, IN THE BOARD ROOM OF THE
WOODWARD BUILDING, SALUDA, VIRGINIA:

Present: Kenneth W. Williams, Pinetop District
Fred S. Crittenden, Pinetop District
John D. Miller, Jr., Saluda District
Lenora O. Weber, Saluda District
Wayne Jessie, Sr., Jamaica District

Charles M. Culley, Jr., County Administrator
Michael T. Soberick, County Attorney

CALL TO ORDER

The Chairman, Mr. Williams, called the meeting to order at 9:00 a.m. and opened with a prayer.

MINUTES

The motion to approve the minutes of the June 5, 2001, meeting was made by Mrs. Weber, seconded by Mr. Miller and carried unanimously.

DISBURSEMENTS

The motion to approve the disbursements as presented for June 30th and July 3rd was made by Mr. Miller, seconded by Mr. Jessie and carried unanimously. Checks numbered 39082 through 39195, totaling \$52,291.64 and 39196 through 39202 totaling \$253,588.50 were disbursed as approved. Mrs. Weber requested the Board lobby the legislators making it a requirement for political parties to pay for their primary elections.

PAYROLL

The motion to approve payroll for the month of June was made by Mrs. Weber, seconded by Mr. Crittenden and carried unanimously. Checks numbered 38976 through 39081 totaling \$166,164.92 were disbursed as approved. The motion to approve the salaries as adopted with the FY 02 budget was made by Mr. Miller, seconded by Mr. Crittenden and carried unanimously.

COMMITTEE REPORTS

Mr. Miller: No reports

Mrs. Weber:

- Social Services - Attended meeting; no longer a voting member because maximum number of years have been served.
- Comprehensive Services - Funding for active cases was approved at the Community Policy and Management Team meeting on June 6.
- Virginia's River Country - Pete John's has resigned as director; Mrs. Weber will ask for the activities to be divided between the Northern Neck and the Middle Peninsula.
- Museum - The Museum Board has recessed until the fall. They will be approached in the fall regarding sharing the costs of the cemetery book.

Mr. Crittenden:

- Airport Committee - did not attend the meeting; there are several items on the Board's agenda for consideration

Mr. Williams:

- Planning District Commission - the bridge crossing at West Point was a major issue.
- Hampton Roads Sanitation District - there is a vacancy on the Board; a recommendation for appointment has been requested.

CONSTITUTIONAL OFFICERS

Treasurer: 94% of real estate taxes have been collected. Stops on DMV licensing have resulted in increased collection of delinquent taxes. The stop costs \$20.00 to initiate; the fee is collected when the taxes are paid. It may also be possible to garnish wages if delinquent taxes are owed.

Commissioner of Revenue: The next biggest project will be the entering of 911 data into the tax records.

Sheriff: The motion to roll-over \$8,500 to the County deputy position was made by Mrs. Weber, seconded by Mr. Miller and carried unanimously. FROM:3-1-41060-0001 (Fund Balance), \$8,500; to 4-1-31050-1001 (County Deputy). The motion to appropriate monies received for reserve deputy donations was made by Mr. Miller, seconded by Mr. Jessie and carried unanimously. FROM: 3-1-23020-0035 (Sheriff - Reserve Deputy Donations), \$7757; to 4-1-31020-1007 (Sheriff - Reserve Deputies).

The motion to approve the police services agreement between the Town of Urbanna and the County was made by Mr. Miller, seconded by Mr. Jessie and carried unanimously.

HIGHWAY MATTERS

Sean Trapani introduced himself as the new Assistant Resident Engineer for the Saluda residency.

Route 3: The report on the speed study for Route 3 to the area at Route 621 had not been received.

Route 629: Road and bridge will be opened by July 16th, no later.

Route 612: Waiting for certificate to be filed; can proceed with improvements after that.

Pre-Allocation Hearing: Meeting scheduled for July 12th.

Locust Hill: Mr. Trapani will be meeting with the property owners; he is not sure what will be done.

Grass Cutting: Mr. Crittenden expressed his concern that grass on the side roads is not being cut because of equipment breakdowns.

Sidewalk Maintenance: Mr. Crittenden stated he had been requesting for several weeks that VDOT perform maintenance on the sidewalks in Deltaville in preparation for the Heritage Day festivities and had just been informed that maintenance is at the discretion of the Resident Engineer. Mr. Crittenden requested that the sidewalks be cleaned up.

Perry Road: VDOT was requested to check out a drainage problem on Perry Road.

River Run Subdivision: The motion to accept the following resolution was made by Mr. Miller, seconded by Mr. Crittenden and carried unanimously:

RESOLUTION

WHEREAS, *River Run Homeowners' Association has recorded a deed at Deed Book 320, Page 701 deeding Ridge Road in River Run Subdivision, to the County of Middlesex; and*

WHEREAS, *the streets described in the plat reference above and on the attached Additions Form SR-5(A), fully incorporated herein by reference, is shown on plats recorded at Plat Book 7, Page 13, inclusive, in the Clerk's Office of the Circuit Court of Middlesex County, Virginia; and*

WHEREAS, *the Virginia Department of Transportation has advised this Board that the streets meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation;*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Supervisors of Middlesex County does hereby request the Virginia Department of Transportation to add the streets described on the attached Additions Form SR-5(A) to the secondary system of state highways, pursuant to §33.1-229, Code of Virginia, and the Department's Subdivision Street Requirements; and*

BE IT FURTHER RESOLVED, *this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage; and*

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

SCHOOL MATTERS

There was no one present from the School System.

CANOE HOUSE LANDING

Mr. Soberick advised the Board that a property line agreement had been prepared and would be sent to the adjoining property owners of Canoe House Landing. Mrs. Luck noted that the posted rules are not being followed and asked what the criteria would be to close the beach permanently. The consensus of the Board was that the beach would not be closed.

LIVESTOCK CLAIM

The motion to approve a claim for \$80 for 8 chickens killed by a stray dog was made by Mr. Crittenden, seconded by Mr. Miller and carried unanimously.

PULLER CENTER AIR CONDITIONING

The motion to approve the appropriation of funds for installation of a complete air conditioning and air handling unit (\$4600) and to replace a separate air handling unit (\$3000) at the Puller Center, was made by Mr. Crittenden, seconded by Mr. Miller and carried unanimously. The work will be done by Ryman's Heating and Air Conditioning.

COMMUNICATIONS PROJECT UPDATE and PAYMENT REQUEST

Mr. Culley updated the Board on the communications project. The contractor for the tower huts has asked that the contract be amended to allow him to receive a partial payment. Mr. Culley suggested that the County allow payment of approximately one-half the contract, \$50,000, pending a pre-inspection of the hut and legal agreement that the huts would meet Motorola's R-56 standards. The motion to amend the contract, to allow partial payment not to exceed \$50,000, with an agreement that Motorola R-56 standards would be met and with the balance to be paid at completion of the contract, was made by Mrs. Weber, seconded by Mr. Jessie and carried unanimously.

Mr. Culley commented he was aware of complaints that television reception was bad since the tower was erected at the Jamaica Convenience Center.

REQUEST TO WAIVE FEES

The motion to waive the electrical permit fee of \$50.50 for work at the Deltaville Civic Association was made by Mr. Crittenden, seconded by Mr. Miller and carried unanimously.

AIRPORT MATTERS

Event Entrance:

The Board considered a request from the Airport Committee to lease property from Joe Fears for \$400.00 per year. This property would be used to provide a second entrance to airport property on the east side of the runway. There would be approximately \$1000 additional cost to install a culvert pipe and create a gravel entrance. Action on the request was tabled until the July 17th meeting. Mr. Culley was asked to contact Fears to see if there was interest in selling the property.

Use of Property:

The Board considered a request from WNDJ - WINDY 105 Radio Station regarding the use of airport property for a car show tentatively scheduled for October 27. The Radio Station proposed to pay \$300 in rent, provide insurance, security, traffic direction, portable toilets and clean-up; the Airport Committee recommended approval. The motion to approve the request, with the additional requirements for the Station to define the area to be used, name the County as an additional insured and to provide a letter of credit in an amount acceptable to the County Attorney, was made by Mr. Crittenden, seconded by Mr. Jessie and carried unanimously. The letter of credit will be held in the event there are damages to the field.

APPOINTMENTS

Planning Commission: The motion to reappoint Bonnie Davenport (S) was made by Mrs. Weber, seconded by Mr. Miller and carried unanimously. The motion to reappoint Seymour Scott (J) was made by Mr. Jessie, seconded by Mr. Miller and carried unanimously.

Planning District Commission: The motion to reappoint Curtis Jones to the Planning District Commission was made by Mr. Miller, seconded by Mr. Crittenden and carried unanimously.

Wetlands Board: The motion to appoint Archie Brooks to fill the unexpired term of Elliott Reed on the Wetlands Board was made by Mr. Jessie, seconded by Mr. Miller and carried unanimously. This term expires June 30, 2004. No action was taken regarding replacement/reappointment of Dale Taylor (S).

MEETING STIPENDS

At the last meeting, Board members requested an update on the policy of meeting stipends for committee members.

COMMITTEE	PAYMENT AMOUNT	HOW CALCULATED
Wetlands Board	\$75/month - Member \$125/month - Chairman	Received automatically through Payroll System; not dependent on attendance
Board of Zoning Appeals	\$40.00 per regular meeting attended	Paid semi-annually through Accounts Payable System; based on attendance at regular meeting
Planning Commission	\$40.00 per regular meeting attended	Paid semi-annually through Accounts Payable System; based on attendance at regular meeting
Industrial Development Authority	\$50.00 per regular meeting attended	Paid semi-annually through Accounts Payable System; based on attendance at regular meeting

The motion to change the Wetlands Board meeting stipends to \$75 and \$125 for the members and chairman, respectively, and making the payment through the Accounts Payable System and dependent on attendance at the regular monthly meeting, was made by Mrs. Weber, seconded by Mr. Jessie and carried unanimously.

NEWMAN ROAD and BRIDGE DEDICATION

Mrs. Weber will be representing the Board of Supervisors at the dedication ceremony of the Beryl R. Newman Memorial Highway and Bridge.

FARMER'S MARKET

Mr. Williams requested that Assistant Administrator, Marcia Jones, look into what can be done to make the Farmer's Market more appealing to the farmers.

ADJOURN

There being no further business, the meeting was adjourned until the regular scheduled meeting on July 17, 2001.

Kenneth W. Williams, Chairman
Board of Supervisors