

**AT A MEETING OF THE MIDDLESEX COUNTY BOARD OF SUPERVISORS  
HELD ON TUESDAY, JANUARY 7, 2003, IN THE BOARD ROOM OF THE  
WOODWARD BUILDING, SALUDA, VIRGINIA:**

Present: Kenneth W. Williams, Pinetop District  
Fred S. Crittenden, Pinetop District  
John D. Miller, Jr., Saluda District  
Lenora O. Weber, Saluda District  
Wayne Jessie, Sr., Jamaica District

Charles M. Culley, Jr., County Administrator  
Michael T. Soberick, County Attorney

**CALL TO ORDER**

This being the annual organizational meeting of the Board, the meeting was called to order at 9:00 A.M. by Mr. Culley. The floor was opened for nominations for the position of chairman. Mrs. Weber was nominated as chair by Mr. Williams; second by Mr. Miller. There being no others, the floor was closed for nominations. The motion to elect Mrs. Weber as chair carried unanimously.

Mr. Miller was nominated as vice chairman by Mr. Crittenden; second by Mr. Williams. There being no other nominations, the floor was closed for nominations. The motion to elect Mr. Miller as vice chairman carried unanimously.

It was a unanimous consensus of the Board to continue meeting on the first Tuesday of each month at 9:00 AM, with the exception of the November meeting that would be held on the first Wednesday, November 5<sup>th</sup> because of local elections, and the third Tuesday of each month at 7:30 PM, in the Board Room of the Woodward Building.

**CALL TO ORDER**

Mrs. Weber took the Chair and called the meeting to order at 9:00 A.M. and opened with a prayer.

**MINUTES**

The motion to approve the minutes of the December 3<sup>rd</sup> and December 17<sup>th</sup> meetings was made by Mr. Miller, seconded by Mr. Williams and carried unanimously.

## **DISBURSEMENTS**

The motion to approve the disbursements as presented was made by Mr. Williams, seconded by Mr. Jessie and carried unanimously. Checks numbered 43947 through 44115 totaling \$357,731.75 were disbursed as approved.

## **PAYROLL**

The motion to approve payroll for the month of December was made by Mr. Miller, seconded by Mr. Jessie and carried unanimously. Checks numbered 43845 through 43945 totaling \$173,812.48 were disbursed as approved.

## **CONSTITUTIONAL OFFICERS**

### **Sheriff**

Sheriff Abbott reminded the Board that they had previously approved him leasing vehicles as long as the total of the lease payments stayed within his budget. He also informed the Board that he was planning on leasing a Chrysler vehicle for use in his department. Mr. Williams commented that he was glad that the Sheriff was using this method of replacing vehicles in his department rather than trying to pay the full purchase price for several vehicles in one year.

Sheriff Abbott presented annual statistics for his department and praised the work and assistance the security patrol gives to his department.

## **COMMITTEE REPORTS:**

Mr. Miller:

- VACo – getting in line for presentations to legislators.

Mr. Williams:

- Planning District Commission – Legislators were at the last meeting and repeated their discussions made to the Board at the meeting on December 17<sup>th</sup>.

Mrs. Weber:

- Library Board – a donation of \$7,500 was made to the Library Board from someone in Urbanna; this will be enough to reopen the Deltaville branch on Thursday.
- Jail Board – The Jail Board has had to reduce its current year budget by \$97,000 and will be having to reduce next year's budget by \$190,000.

- Enhanced 911 – Board members had received a memo from Kevin Jordan with the status of the Enhanced 911. Verizon is working on the installation of the trunk lines; completion and “turning on” the system is expected at the end of February.

Mr. Culley:

- Use of Wilton School – Mr. Culley met with representatives of St. Joseph’s Villa and Good Beginnings Day Care to discuss the compatibility of the two uses at Wilton School. The Day Care representative was satisfied that with supervision the two programs could run together. Middlesex School representatives, however, have appeared reluctant to move children into the St. Joseph’s program. Mrs. Weber and Mr. Culley, as representatives of the Community Policy and Management Team, would meet with the Family Assessment and Planning Team Chairman to discuss the issue. With regard to rent, the latest information was that St. Joseph’s would pay \$1,000 per month rent and utilities up to an additional \$1,000.00. Craig Hedley from St. Joseph’s would be present at the meeting later in the day.

### **CONSTITUTIONAL OFFICERS con’t**

**Treasurer** and **Commissioner of Revenue**:

The Treasurer reported that 96% of real estate taxes had been collected and 90% of the personal property tax had been collected.

The Commissioner reported that Mr. Culley had assisted with preparation of the personal property certification form that saved quite a bit of money. Reassessment was setting up in an office on the first floor and starting their fieldwork. An ad will be in the Southside Sentinel advising the public of their work.

### **HIGHWAY MATTERS**

Resident Engineer, Marcie Parker was present for the meeting along with Tommy Purcell, Maintenance Supervisor.

***Rural Rustic Roads Program:*** Mrs. Parker commented that her department is looking at possible roads to include in this program.

**Snow Removal:** Mr. Miller requested that snow be thrown into the median whenever possible to keep the snow from blocking driveways.

**Patching Requested:** It was noted that some patching had been done on Route 628, Wake Road and the area was scheduled for paving.

**Route 609:** Mr. Purcell reported that VDOT crews removed as much as of a tree that they could reach.

## **APPROPRIATIONS**

### ***Two-for-Life:***

The motion to approve the appropriation of funds received from the State for the Two-for-Life program was made by Mr. Crittenden, seconded by Mr. Miller and carried unanimously; FROM: 3-1-24040-0009, \$5544.00, TO: 4-1-32030-5604, Central Middlesex Vol. Rescue Squad \$2772.00; TO: 4-1-32030-5605, Middlesex Vol. Rescue Squad \$2,772.00.

### ***Insurance Dividend:***

The motion to approve the appropriation of funds from an insurance dividend to the workers compensation budget was made by Mr. Miller, seconded by Mr. Williams and carried unanimously; FROM: 3-1-18030-0006, \$9,966.00 TO: 4-1-12190-2011.

### ***Sewage Treatment Contract:***

The motion to approve the appropriation of funds for the wastewater treatment plant design for the new courthouse (contract approved October 23, 2002), was made by Mr. Jessie, seconded by Mr. Crittenden and carried unanimously. FROM: 3-1-41060-0001 General Fund, \$143,400.00 TO: 4-1-10010-7009, Capital Outlay – Sewage Treatment Construction.

### ***Circuit Court Clerk:***

Board members reviewed a request submitted by Judge Shaw to transfer funds from the Circuit Court budget to the Clerk's budget to pay for microfilming records. The Clerk had cut these funds from her budget to make up for the State's revenue shortfall. The Judge requested the Board authorize payment to the Clerk of \$2,000.00 now and \$600.00 per month beginning March 1, 2003. Several Board members objected to not being told specifically which lines to transfer funds from. The motion to approve the request was made by Mr. Jessie and seconded by Mr. Miller. The motion carried by vote of 3 for (Jessie, Miller, Williams) to 2 opposed (Weber, Crittenden).

## **SCHOOL MATTERS**

Mr. Myers reported total school enrollment of 1348. Mr. Myers commented that he would be taking a request to the School Board for VDOT to take over the bus loops.

The motion to accept the agreement between the County and School Board for the fiber optic line installed under the Sports Complex was made by Mr. Miller, seconded by Mr. Williams and carried unanimously.

## **APPOINTMENTS**

**Planning District Commission** – The motion to appoint Carlton Revere to serve as the citizens representative on the Planning District Commission was made by Mr. Crittenden, seconded by Mr. Williams and carried unanimously. This is a one-year term that expires June 30, 2003.

**Tri-River ASAP** – The motion to re-appoint Mr. Robert Brooks to the Tri-River ASAP Board was made by Mr. Williams, seconded by Mr. Miller and carried unanimously.

## **MORATORIUM – CAR TAX RELIEF**

The motion to approve adoption of the following resolution was made by Mr. Williams, seconded by Mr. Crittenden and carried unanimously:

### **BOARD OF SUPERVISORS OF THE COUNTY OF MIDDLESEX, VIRGINIA REGARDING A MORATORIUM ON VIRGINIA'S CAR TAX RELIEF**

**WHEREAS**, the Board of Supervisors of the County of Middlesex, Virginia expresses deep concern for the current and future financial condition of the Commonwealth of Virginia and its counties, cities and towns; and,

**WHEREAS**, the Board of Supervisors of the County of Middlesex, Virginia does not like taxes but feels that the loss of revenue from personal property tax relief is greatly responsible for the Commonwealth's current budget crisis; and

**WHEREAS**, the Board of Supervisors of the County of Middlesex, Virginia feels a tremendous responsibility for the sound fiscal management of its county government; and

**WHEREAS**, citizens have expressed concern to the Middlesex Board of Supervisors regarding the loss of state jobs and state services;

**NOW THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of Middlesex, Virginia does hereby request that the Governor of Virginia and the Virginia General Assembly place an immediate moratorium on the reimbursement of personal property taxes on automobiles called for under the Personal Property Tax Relief Act until such time as the revenue of the Commonwealth of Virginia can support such reimbursement without burden to its citizens.

### **TERRORISM INSURANCE**

The Board of Supervisors agreed not to purchase additional insurance to cover acts of terrorism at the airport.

### **VIRGINIA DEPARTMENT OF EMERGENCY MANAGEMENT GRANT**

The motion to accept a grant from the Department of Emergency Management that must be used to update the County Emergency Operation Plan was made by Mr. Williams, seconded by Mr. Miller and carried unanimously. There is no local match required for this grant of \$6,851.00.

### **AUDIT REPORT**

Mr. Irvin J. Farmer, Principal with the accounting firm Robinson, Farmer, Cox, Associates was present to discuss the County's audit for the year ending June 30, 2002. Board members requested that department heads get a copy of the audit report and management letter along with a request for their response to the management letter. The motion to accept the audit was made by Mr. Crittenden, seconded by Mr. Miller and carried unanimously.

### **ST. JOSEPH'S VILLA**

Mr. Hedley commented that their facility would be willing to pay \$1,300 per month plus utilities and will have to install new phone lines. The motion to grant a lease to St. Joseph's Villa as proposed was made by Mr. Miller, seconded by Mr. Williams and carried unanimously.

### **DEPARTMENT OF ENVIRONMENTAL QUALITY**

Mr. Howard Freeland and Miss Rachel Cole representing the Department of Environmental Quality were present to discuss landfill issues. Mr. Culley discussed the possibility of establishing a protection area around the landfill that would require landowners to install deep wells. According to Mr. Freeland this was not a viable solution, but he noted that new guidelines of water protection standards are being worked on. There is a possibility that the post-closure monitoring will be able to be relaxed.

### **STREET ADDRESSING**

The Board considered a request of a citizen in the Butylo area who wished to have her address remain the street name and number assigned to her by Essex County when they implemented their Enhanced 911 system. The name and number

previously assigned is different from the Middlesex name and number. The citizen making the request does not live in the residence full time, does not receive her mail at that location and does not have a telephone there. Mrs. Weber noted that the Board had established the moratorium on changes and would not take any action to make a change to this address.

### **APPRAISALS OF SCHOOL PROPERTIES**

Mr. Culley informed the Board that he had gotten no response to his request for a quote from three commercial property appraisers in the area to provide appraisals of the elementary schools. Board members asked Mr. Culley to check with the reassessment firm to see if the school properties could be worked into their schedule as soon as possible.

### **PULLER CENTER LEASE**

The Community Services Board had submitted amendments to the proposed lease for the space they are using at the Puller Center including a request for specific parking spaces and provisions for snow removal. The motion to accept the amendments, with the exception of allowing them specific parking spaces, was made by Mr. Williams, seconded by Mr. Crittenden and carried unanimously. Some consideration would be given to reducing the amount of the electric bill that the CSB would have to pay due to the ovens being used by the Senior Center.

### **OLD BUSINESS**

#### ***Cox Landing***

Mrs. Weber commented that the Board needed to proceed with taking care of the Cox Landing issue as soon as possible. A public hearing for the disposal of the property would be scheduled as soon as the title search requested by Mr. Hurd has been completed.

#### ***Gazebo***

Planning Director, Matthew Higgins, explained that the issue of the gazebo was tabled and would be heard at the February meeting of the Board of Zoning Appeals.

### **NEW BUSINESS**

Board members discussed a recent decision by the Wetlands Board to collect cash bonds prior to any wetlands project. The Board expressed their displeasure with not being informed of the Wetlands Board proposal, their desire to have input into the matter and the possible inconsistency with the Wetlands Board being able to adjust the

bond amount due to hardships. The Board strongly suggested that the Wetlands Board reconsider their action on adopting this policy.

**REQUEST FOR PROPERTY – STATE PARK**

The Board considered a request for information regarding possible locations for a state park in the County. At this time, the Board was not interested in pursuing this issue.

**ADJOURN**

As there was no further business, the meeting was adjourned.

---

Lenora O. Weber, Chairman  
Board of Supervisors