

AT A MEETING OF THE MIDDLESEX COUNTY BOARD OF SUPERVISORS
HELD ON TUESDAY, MAY 3, 2005 IN THE BOARD ROOM OF THE
WOODWARD BUILDING, SALUDA, VIRGINIA:

Present: Fred S. Crittenden, Pinetop District
Kenneth W. Williams, Pinetop District
John D. Miller, Jr., Saluda District
Lenora O. Weber, Saluda District
Wayne Jessie, Sr., Jamaica District

Charles M. Culley, Jr., County Administrator
Michael T. Soberick, County Attorney

CALL TO ORDER

The Chairman, Mr. Crittenden, called the meeting to order at 9:00 A.M.. Mr. Miller led the group in prayer and Mr. Culley led with the Pledge of Allegiance.

PRESENTATION

Mr. Crittenden presented a certificate to Russell Sibley in appreciation for his work on the Planning Commission.

MINUTES

The motion to approve the minutes of the meetings as corrected from April 5th, April 11th, April 19th and April 26th was made by Mr. Miller, seconded by Mr. Williams and carried unanimously.

DISBURSEMENTS

The motion to approve the disbursements was made by Mr. Williams, seconded by Mr. Jessie and carried unanimously. Checks numbered 51771 through 51871 totaling \$250,873.06 were disbursed as approved.

CONSTITUTIONAL OFFICERS

Sheriff

There was no one present representing the Sheriff's Department.

Treasurer

Mrs. Bray reported that tax bills would be generated in the next week.

Commissioner of Revenue:

Mrs. Stephenson reported that Mr. Edwards had completed the assessment of new construction and hurricane repairs. Assessed values had increased by \$35,914,400.00, which would result in \$172,389.00 more revenue for the county.

Mrs. Stephenson reported that 715 business licenses had been sold. The \$10.00 penalty for late filing is now in effect. Mrs. Weber mentioned that the Board needed to look into setting the rates for the next year; Mr. Williams stated that he thought the Board was going to look into whether or not to even keep the tax for the next year. Mr. Culley and Mrs. Stephenson are to study the licenses purchased, try to determine what is left out in the County, and return with a recommendation.

Mr. Miller reminded Board members that the meals tax referendum would be on the ballot for November. Mr. Culley was asked to come up with a plan for advertising and articles to make people understand that the tax is meant to ease the real estate tax burden.

HIGHWAY MATTERS

Assistant Resident Engineer Sean Trapani was present for the meeting.

Mowing: Trash pickup and mowing on primary roads (Route 17 & 33) will begin May 4 by an outside contractor. Two roads (Rt. 629 and Rt. 602) had been added to the primary list to take some burden off of local resources. Four (4) cuts will be made to primary roads throughout the summer.

Route 630: The public comment period on this road construction has been rescheduled to June 22nd.

Route 686: Repairs/construction to this road should begin at the end of the month and be complete by the end of July.

Library area - Deltaville: Curb and gutter will be installed the week of May 9th; also the entrance will be straightened to help drainage.

Amburg: Mr. Crittenden advised that there was a large pothole at the intersection of Route 33 and Route 631.

Deer Chase: Mr. Miller asked if Mrs. Guthrie, who was interested in pursuing having their road taken in as a rural addition had been contacted. Mr. Trapani advised that someone from his office had been in contact with the citizen prior to the April 5th meeting.

Litter: Mrs. Weber advised that representatives from the VDOT, jail and Sheriff's Department had met to discuss the growing problem with litter on County roads.

COMMITTEE REPORTS:

Mr. Miller:

- Planning District Commission – attended meeting with Mr. Williams. Discussion included local government roles with the Save the Bay program.
- Disability Services Board – grant funding will be awarded to the Hands Across Middlesex group.

Mr. Williams:

- Planning District Commission – there was a presentation regarding the Rural Coalition for Health Education – this will be an awful hindrance and a tremendous financial burden to localities as increased requirements for volunteer rescue workers are being put into place. Mr. Culley added that plan is to back charge everyone that rides in an ambulance. Mr. Crittenden commented that this would be a golden opportunity for the Planning District Commissions and Virginia Association of Counties to assist rural localities.

Mr. Jessie:

- Social Services Board – attended the volunteer luncheon. Also, the Director is working on cross training employees.
- Oyster Festival – an alternate parade route has been approved by the Foundation.
- Museum – Working with the Maritime Museum to do a display for the Jamestown Anniversary; also want to include the Maritime Museum on the signs already in place on Route 17 and 33.

Mrs. Weber:

- Social Serves – also attended the volunteer luncheon.
- Sports Complex – some complaints had been received from area citizens that the lights were too bright. The Commission is looking into purchasing filters.
- Courthouse Construction – there has been lots of dialog, but little action; substantial completion expected the end of May.
- CPMT – within the budget.

- Tree Cutting – a compromise had been reached to leave a tree buffer along Meacham Cove Road.

Mr. Crittenden:

- Airport – now that trees have been sold, the County can look into the credit card system. The Committee is still interested in constructing the T-hangars and using the rent money to finance the project. Perhaps the County could look into selling the land that the Mercer's are interested in purchasing. Mr. Culley was asked to get more information together regarding the land.

SCHOOL MATTERS

TSA Winners:

Superintendent Spencer advised the Board that students from the middle school had competed in a state competition and there were first and second place winners from the school. These students have an opportunity to compete in the national competition in Chicago and Dr. Spencer hoped that the Board of Supervisors would support this effort. Dr. Spencer was advised that there was \$3,000.00 in an account set aside for travel expenses to competitions.

Appropriations:

The motion to approve the following appropriations was made by Mrs. Weber, seconded by Mr. Williams and carried unanimously:

FROM: 3-1-41060-0001, \$3,545.00.00 TO: 4-24-010010-8105, for new bus (the bid for the new bus is \$3,545.00 more than budgeted); and FROM: 3-23-018990-0006, \$2,618.40 TO: 4-23-060010-6301 – appropriation of funds from the sale of vehicles to the transportation account.

APPROPRIATIONS

Treasurer – Refund: FROM: 3-1-18030-0001, \$50.00 TO: 4-1-12130-5504. Refund for class. Motion by Mr. Miller, seconded by Mrs. Weber and carried unanimously.

Family Oriented Group Home: FROM: 3-1-41060-0001, \$6,194.00 TO: 4-1-21030-5714 for additional expenses. Motion by Mr. Jessie, seconded by Mrs. Weber and carried unanimously.

DARE Program: No action was taken at this time. Because the funds will not be spent until after the new fiscal year, they can be appropriated from the fund balance at that time.

Commissioner of Revenue: FROM: 3-1-23030-0001, \$4,800.00 TO: 4-1-12090-8001, \$2,400.00 for copier and 4-1-12090-7007, \$2,400 for computer equipment. Additional money received from the State to purchase new equipment. Motion by Mr. Miller, seconded by Mr. Jessie and carried unanimously.

HEALTH DEPARTMENT

Mr. Culley reported that \$25,000 had been budgeted in the current budget to paint the Health Department. A price had been obtained from ProCraft of Virginia to apply liquid siding within the budgeted amount. Board members requested that prices to install vinyl siding be obtained.

FUEL OIL CONTRACT

Only two (2) bids were received for providing the County buildings with a two-year contract to begin July 1, 2005. Both companies submitted prices broken down as follows: current base price (can fluctuate daily), differential (a fixed price that includes delivery charges, discounts, overhead, profit and other costs), and a total, current price. The differential price submitted by Noblett Oil and Propane was \$0.1485; the differential price from Thrift Oil Company was \$0.0795. The motion to approve a two-year contract with Thrift Oil Company, which may be renewed in one-year increments, was made by Mrs. Weber, seconded by Mr. Miller and carried unanimously.

WINGS AND WHEELS GRANT

The motion to approve the grant agreement with the Department of Aviation for the Wings and Wheels Project was made by Mr. Jessie, seconded by Mr. Miller and carried unanimously. The State will reimburse one-half of the expenses for a maximum of \$2,100.00

ANIMAL CONTROL

Board members discussed the proposed new animal control ordinance, which is a complete re-work of the existing ordinances to bring them up to State Code. This was especially important, as the current ordinance regarding vicious dogs needed more authority. Mr. Culley added that more legislation would probably be coming in light of recent dog attacks in other localities. Mr. Soberick noted that he had reviewed the proposed ordinance and found it to be in good shape. The motion to advertise the proposed changes for public hearing was made by Mr. Miller, seconded by Mr. Jessie and carried unanimously.

APPOINTMENT

There was no action taken regarding an appointment to fill a vacancy on the Planning Commission.

YMCA

Mrs. Carolyn Schmalenberger was present to represent the YMCA in their request that the Board of Supervisors extend the current lease that expires October 31, 2006 for an additional five (5) years, with an option for another five more. If approved, the new expiration date would be October 31, 2011, with an option to renew until 2016. In addition, the YMCA requested that the rental payment for the new period, beginning November 1, 2006, be \$1.00 per year. Mrs. Schmalenberger explained that the \$350.00 per month currently charged would be used to operate the facility and give grants. Mrs. Schmalenberger gave a presentation of the programs offered, numbers participating and contributions made by local Board of Supervisors to YMCA's in adjoining localities.

Mrs. Weber noted that one reason that Lancaster and Mathews counties contribute more is that they have done away with their Parks and Recreation programs and everything is handled through the YMCA. They added that they can see this YMCA doing the same thing. Mr. Jessie asked about the long-term plan for the YMCA and whether or not they planned to move to a more central location. He noted that he would not be in favor of doing away with the County's Recreation Program if the YMCA is not in a more central location. Mrs. Schmalenberger commented that the long-range plan is to move closer to the schools, but they need a minimum of ten acres. She noted that the YMCA is able to do a lot more programs at a reduced cost because they can come under the umbrella of the Y, but it was not their intention to take over the County's program. Mr. Crittenden encouraged the groups to work together.

The motion to approve extending the lease agreement for another five (5) years, at a rent of \$1.00 per year beginning on November 1, 2006 was made by Mr. Williams, seconded by Mr. Miller and carried unanimously.

BUDGET ADOPTION

General Fund Budget:

The following motion was made by Mr. Miller, seconded by Mr. Jessie and carried unanimously: "I move to adopt the 2005-2006 General Fund Budget in the amount of \$14,029,854.00, which includes the School Operations Fund in the amount of \$5,763,475.00, in the School's Textbook Fund of \$44,301.00, and the School's Capital Project Fund in the amount of \$72,000.00, and further, the money shall be used for the purchase of one (1) new bus and one (1) new van."

E911 Budget:

The following motion was made by Mr. Miller, seconded by Mr. Williams and carried unanimously: "I move to adopt the E911 Fund Budget in the amount of \$154,227.00."

Capital Improvement Fund:

The following motion was made by Mr. Miller, seconded by Mrs. Weber and carried unanimously: "I move to adopt the Capital Improvement Fund (049) in the amount of \$180,000.00."

Appropriation Resolution:

The following motion was made by Mr. Miller, seconded by Mr. Jessie and carried unanimously: "I move to adopt the 2004-2005 Appropriation Resolution, which includes the appropriation of General Fund, except for the School Funds which shall be appropriated pending adoption of the Final School Budget, totaling \$8,150,078.00 and the E911 Fund, totaling \$1540,227.00."

**2005 - 2006 MIDDLESEX COUNTY BUDGET
APPROPRIATION RESOLUTION**

WHEREAS, the Middlesex County Board of Supervisors has heretofore prepared a Budget for information and fiscal planning purposes only; and

WHEREAS, it is now necessary to appropriate sufficient funds for the contemplated expenditures as are contained in the Budget;

NOW, THEREFORE BE IT RESOLVED, by the Middlesex County Board of Supervisors that subject to the approved Budget for 2005-2006 the following appropriations for the General Fund (Fund 001) be made as follows:

COUNTY GENERAL FUND APPROPRIATIONS

Fund Number	Department	Amount
10010	Total Capital Projects	819,383.00
10020	Total County Airport	132,574.00
11010	Total Board Of Supervisors	77,875.00
12010	Total County Administrator	254,204.00
12040	Total Legal Services	72,000.00
12080	Total Independent Auditor	33,000.00
12090	Total Commissioner of Revenue	230,274.00
12100	Total Assessor	50,000.00
12130	Total Treasurer	222,031.00

12190	Total Insurance/Risk Management	83,764.00
12200	Total Data Processing	87,777.00
13010	Total Electoral Board	32,030.00
13020	Total Registrar	64,043.00
21010	Total Circuit Court	98,681.00
21020	Total General District Court	8,300.00
21030	Total Juv&Dom Rel Ct Services Unit	23,800.00
21040	Total Magistrate	6,500.00
21050	Total Merrimac Center	44,000.00
21060	Total Circuit Court Clerk	207,027.00
21100	Total Juvenile Court	11,209.00
22010	Total Commonwealth's Attorney	92,673.00
31020	Total Sheriff	919,896.00
31030	Total Town Police	44,149.00
31050	Total County Deputy	39,064.00
31060	Total School Officer	40,073.00
31070	Total School Crossing Guards	9,689.00
32010	Total Volunteer Fire Departments	133,320.00
32030	Total Rescue Squads	92,972.00
33010	Total Regional Jail	561,925.00
34010	Total Building Inspection	143,569.00
35010	Total Animal Control	69,923.00
35030	Total Medical Examiner	500.00
36050	Total Emergency Services	86,425.00
36090	Total E911	154,227.00
42020	Total Street & Road Cleaning	500.00
42030	Total Convenience Centers	98,329.00
42060	Total Refuse Disposal	3,000.00
42070	Total VPPSA	716,125.00
43020	Total General Properties	454,682.00
43050	Total Canoe House Landing	1,000.00
51010	Total Health	139,408.00
52010	Total Mental Health	24,401.00
53010	Total Welfare	873,361.00
53050	Total Bay Aging	31,926.00
53060	Total Service Organizations	2,000.00
53090	Total Virginia Housing Development	1,000.00
53100	Total Vocational Rehab. Centers	4,793.00
53120	Total Gloucester-Mathews Humane	6,500.00
53150	Total Comprehensive Services	385,000.00
60000	Total Education	4,692.00
63200	Total VA School League Activities	3,000.00
71010	Total Parks & Recreation	46,124.00
71040	Total Sports Complex	19,700.00
72020	Total Museum	3,500.00
73020	Total Regional Library	75,634.00

81010	<u>Total Planning</u>	112,309.00
81040	<u>Total Zoning Administration</u>	89,288.00
81050	<u>Total Industrial Development Authority</u>	12,500.00
81060	<u>Total Board of Zoning Appeals</u>	5,350.00
82030	<u>Total Soil & Water Conservation</u>	4,120.00
82040	<u>Total Environmental Enforcement/Wetlands</u>	47,406.00
82050	<u>Total Forestry Service</u>	2,603.00
83030	<u>Total Cooperative Extension Service</u>	34,950.00
99010	<u>Total Transfers Out</u>	5,879,776.00
Totals		\$14,029,854.00

BE IT FURTHER RESOLVED, by the Middlesex County Board of Supervisors that subject to the approved Budget for 2005-2006 the following appropriations for the Enhanced 911 Fund (Fund 009) be made as follows:

Fund Number	Description	Proposed 05/06
	** E911 **	
99010	TRANSFER TO GENERAL FUND	154,227.00
99010	TRANSFER - DEBT SERV.TO GEN.FUND	42,070.00
Total Expense Fund 009		196,297.00

BE IT FURTHER RESOLVED, by the Middlesex County Board of Supervisors that subject to the approved Budget for 2005-2006 the following appropriations for the Capital Improvements Fund (Fund 049) be made as follows:

Fund Number	Account Number	Description	Proposed 05/06
999		** CAPITAL IMPROVEMENTS FUND **	
10010		** CAPITAL IMPROVEMENTS EXPEND **	
10010	7010	ASSESSOR	50,000.00
10010	7011	ANIMAL SHELTER	180,000.00
Total Expense Fund 049			230,000.00

ADJOINING PROPERTY OWNER NOTIFICATION

Board members reviewed notification received regarding a pending Wetlands Board application for a pier at the end of North End Road. The notification identified the County as an adjoining property owner. Mr. Culley was asked to research County records to find the exact location of the property.

VACO – AGRICULTURE AND ENVIRONMENTAL COMMITTEE

Mr. Miller advised the Board that he would be attending a meeting of the Agriculture and Environment Committee and would present the information and letters regarding the County's need regulations to be established for wastewater treatment facilities.

ADJOURN

The motion to adjourn until the regular meeting on May 17, 2005 at 7:30 P.M. was made by Mr. Miller, seconded by Mr. Jessie and carried unanimously.

Fred S. Crittenden, Chairman
Board of Supervisors