

AT A MEETING OF THE MIDDLESEX COUNTY BOARD OF SUPERVISORS
HELD ON TUESDAY, JUNE 5, 2007, IN THE BOARD ROOM OF THE
WOODWARD BUILDING, SALUDA, VIRGINIA:

Present: John D. Miller, Jr., Saluda District
Kenneth W. Williams, Pinetop District
Wayne Jessie, Sr., Jamaica District
Fred S. Crittenden, Pinetop District
Robert A. Crump, Saluda District

Charles M. Culley, Jr., County Administrator
Marcia Jones, Assistant Administrator
Michael T. Soberick, County Attorney

CALL TO ORDER

The meeting was called to order at 9:00 A.M. by the Chairman, Mr. Miller. Mr. Miller led the group in prayer; Mr. Culley led the Pledge of Allegiance.

MINUTES

The motion to approve the minutes from the meetings of May 1st, May 3rd and May 15th was made by Mr. Crump, seconded by Mr. Crittenden and carried unanimously.

DISBURSEMENTS

The motion to approve the disbursements as presented was made by Mr. Williams seconded by Mr. Jessie and carried unanimously. Checks numbered 58633 through 58640 totaling \$479333.37 were disbursed as approved.

CONSTITUTIONAL OFFICERS

Sheriff

Sheriff Abbott was present along with Michael Sampson, drug investigator, who discussed the activities of his program.

Appropriation Requests: Each appropriation was carried by unanimous vote:

Finger Printing Reimbursement - \$20.00 FROM: 3-1-23020-0050 TO: 4-1-31020-5412.
Motion to approve by Mr. Crump, seconded by Mr. Williams.

Insurance Reimbursement – FROM: 3-1-18030-0006, \$2,624.33 TO: 4-1-31020-5407.
Motion by Mr. Jessie, seconded by Mr. Crump

Insurance Reimbursement – FROM: 3-1-18030-0006, \$4,245.34 TO: 4-1-31020-5407.
Motion by Mr. Crump, seconded by Mr. Williams

Treasurer

There were no questions for Mrs. Bray

Commissioner of Revenue:

Mrs. Stephenson, Commissioner, was asked to bring back the draft ordinance for pro-rating new construction.

FORESTRY

David Milby introduced Brad Wineman as the new forester for Middlesex County.

HIGHWAY MATTERS

Resident Administrator, Marcie Parker, was present representing VDOT.

Urbanna Bridge: The contractor should be finished with the project by June 30th.

Asphalt Contractor: The contractor should be on site the end of June, first of July to fix the turn lanes.

Healy's Mill: Stabilizing Route 629 will start within 3-4 weeks.

Paving Route 615: Local VDOT crews are paving Braxton-Corr road; should be completed in 6-8 weeks.

Rt. 620/33 Signal: VDOT is reconsidering installing a signal at this intersection

Runoff: Danny Spencer was present to show the Board and Mrs. Parker evidence of runoff that appeared to be originating near the gas station in Deltaville, running across Route 33, behind the County property at Holly Point and into Mill Creek. Mrs. Parker stated that she would meet with Mr. Spencer on site to look into the matter.

SCHOOL MATTERS

Appropriation Request: Mrs. Dawson was present to request the appropriation of \$7,500.00 to be used for engineering and design of the electrical system upgrade for the east wing renovation project at the high school. It was unclear what all was included in the proposal. Mr. Williams suggested that two members from each board meet with Mr. LaBrier and Mr. Culley to discuss the project. Mrs. Dawson would line this up.

Mr. Crittenden asked if there was going to be any more money left from the budget to turn back in. Mrs. Dawson stated that there would be no funds left over, in fact, she needed to request an additional appropriation of \$20,000 - \$30,000 for fuel. No action was taken on this request.

Budget Resolution: The motion to adopt the resolution appropriating the school budget was made by Mr. Crump, seconded by Mr. Jessie and carried unanimously:

**2007-2008 MIDDLESEX SCHOOL BUDGET
APPROPRIATION RESOLUTION**

WHEREAS, the Middlesex County Board of Supervisors has heretofore received a budget from the Middlesex County School Board; and

WHEREAS, the Middlesex County Board of Supervisors has held a public hearing for the School Board's Budget for fiscal year 2007-2008; and

WHEREAS, the Middlesex County Board of Supervisors has included funds in the County General Fund for School Operations Fund in the amount of \$6,162,811.00, and in the School's Textbook Fund of \$77,511.00, and in the School's Capital Improvement Fund of \$133,700.00, and

WHEREAS, the Middlesex County School Board has adopted a General School Fund Budget for the fiscal year 2008, and

NOW, THEREFORE, BE IT RESOLVED that the Middlesex County Board of Supervisors hereby appropriates to the following categories the Middlesex County General School Fund Budget:

<i>Instruction</i>	<i>\$9,214,647.00</i>
<i>Administration, Attendance & Health</i>	<i>\$764,863.00</i>
<i>Pupil Transportation</i>	<i>\$857,937.00</i>
<i>Operation & Maintenance</i>	<i>\$1,311,499.00</i>
<i>Debt Service - Local Money</i>	<i>\$930,034.00</i>
<i>State Funds – Debt Service</i>	<i>\$228,462.00</i>
<i>Total School General Fund</i>	<i>\$13,307,442.00</i>

BE IT FURTHER RESOLVED THAT the Middlesex County Board of Supervisors hereby appropriates to the School Food Fund, the School Textbook Fund, and the Capital Improvement Fund, the following amounts:

<i>School Food Fund</i>	<i>\$483,741.00</i>
<i>Textbook Fund</i>	<i>\$132,166.00</i>
<i>Capital Improvement Fund</i>	<i>\$133,700.00</i>

AUDIT

Mr. Paul Lee was present to discuss the requirements of SAS112, new auditing standards that will require County staff to prepare journal entries and prepare fixed asset depreciation and an independent auditor to review the auditors report. The county will be required to hire a firm or individual for the review or would have to take a report of material weakness. Mr. Lee estimated that the cost for the review would be \$2 - \$3,000.00; another \$10 - \$13,000 would be needed for the trial balance. County staff will try to prepare the trial balance.

The motion to proceed with obtaining a quote for the review was made by Mr. Crump, seconded by Mr. Crittenden and carried unanimously.

MATHEW 25 MINISTRY

Mr. Dabney Miller and Rev. R. W. Sawyer were present to give a proposal for using the old Rappahannock Central Elementary School property as a live-in rehabilitation center for certain persons who had been incarcerated for drug abuse. This program would have zero tolerance for abuse and would follow a program that provides counseling and jobs after the program. The program has a 20 year success rate in Florida and Texas.

It was explained that a use of this type would require a public hearing and approval of a special exception use. Mr. Crump suggested having a public meeting to get more community involvement and public education before having the public hearing, noting that it would be good to have local people able to comment on the program. If approved by special exception, the Board could enter a lease agreement for rental of the facility. No further action was taken.

REASSESSMENT

Bill Coalson indicated that assessment of over 5000 parcels had been completed and the real estate market was slowing. Mr. Coalson requested to update the Board again at their July meeting.

ENFORCEMENT ACTION

Matt Higgins, Planning Director, requested the Board's action for the County Attorney to pursue enforcement action against Barnett Keith for violation of the Middlesex County Wetlands Ordinance. Mr. Keith has failed to comply with requirements imposed by the Wetlands Board and Planning Department following Mr. Keith's unauthorized removal and cutting of wetlands vegetation and clearance of vegetation in the 100-foot Resource Protection Area buffer. The motion to proceed was made by Mr. Williams, seconded by Mr. Crump and carried unanimously.

WINGS AND WHEELS

The motion to waive the building permit fee for amusement devices contracted by the Friends of Hummel Field was made by Mr. Crittenden, seconded by Mr. Crump and carried unanimously.

RECORD ROOM FURNITURE

The motion to approve a contract with Indoff for providing cabinets and other storage equipment for the circuit court clerk, in the amount of \$43,883.50, was made by Mr. Crump, seconded by Mr. Jessie and carried unanimously. Mr. Culley noted that the two proposals received had been reviewed by Sandi Munari, who recommended Indoff. The second proposal was from C. W. Warthern for \$48,757.50.

VEHICLE PURCHASE

Mr. Culley requested authorization to order a Ford F150 through the municipal lease purchase program for a total of \$17,550, or \$424.96 per month. The motion to approve the purchase was made by Mr. Jessie, seconded by Mr. Crump and carried by vote of four to one (4-1), with Mr. Williams opposed.

RED CROSS SPONSORSHIP

The motion to approve sponsorship of \$250.00 for the River Counties Chapter Golf Tournament was made by Mr. Williams, seconded by Mr. Crump and carried unanimously.

APPROPRIATION

The motion to approve the appropriation of airport grant reimbursement received was made by Mr. Crump, seconded by Mr. Crittenden and carried unanimously. FROM: 3-1-12080-0007, \$18,074.00 TO: 4-1-10020-3002, \$17,609.00 and 4-1-11020-5407, \$465.00.

DROP OFF RECYCLING CONTRACT

The motion to approve the drop off recycling contract between the County and the Virginia Peninsulas Public Service Authority was made by Mr. Crittenden, seconded by Mr. Crump and carried unanimously. The new agreement will commence on July 1, 2007 and will continue for a term of five years.

COMMITTEE REPORTS

Board members presented their reports of individual committee meetings.

APPOINTMENTS

The motion to appoint Mary Armentrout to the Social Services Board to replace Joan Harris was made by Mr. Williams, seconded by Mr. Crittenden. This is a four year term beginning July 1, 2007.

The motion to reappoint Carlton Revere to the Middle Peninsula Planning District Commission was made by Mr. Crittenden, seconded by Mr. Williams. This is a one year term beginning July 1, 2007.

The motion to reappoint Woodson Armstead to the Wetlands Board was made by Mr. Crittenden, seconded by Mr. Williams. This is a five year term beginning July 1, 2007.

The motion to reappoint J. D. Davis to the Planning Commission was made by Mr. Crump, seconded by Mr. Williams and carried unanimously. This is a four year term beginning July 1, 2007. The motion to reappoint Jan Dunlevy to the Planning Commission was made by Mr. Jessie, seconded by Mr. Williams. The motion failed by a vote of 2-3, with Mr. Jessie and Mr. Williams voting in favor and Mr. Crittenden, Mr. Miller and Mr. Crump voting in opposition. Mrs. Dunlevy's term expires June 30, 2007.

The motion to reappoint Chris Jones, John Waldrop and Larry Hardwick to the Airport Committee was made by Mr. Crump, seconded by Mr. Crittenden and carried unanimously. These are four year terms beginning September 1, 2007.

RADIO ANTENNAS

The motion to approve amending the agreement with American Tower for additional radio equipment on the Saluda Tower was made by Mr. Williams, seconded by Mr. Crump and carried unanimously. An additional antenna for use by amateur radio operators will be installed for use during emergency situations.

OTHER BUSINESS

Mr. Culley would have an update on the wastewater treatment facility at the next meeting.

There is no leakage at the new courthouse since the flashing has been repaired. Foaming will commence in June.

After some discussion, the Board expressed their opinion that the County would not be participating in coordinating an event to celebrate the 50th anniversary of the Norris Bridge opening.

Board members were reminded of a breakfast to be held at the Pilot House Restaurant to honor Joan Harris. The motion to adopt the following resolution in honor of Mrs. Harris was made by Mr. Williams, seconded by Mr. Crittenden and carried unanimously:

RESOLUTION
JOAN H. HARRIS

WHEREAS, Joan Harris was appointed to serve as a Pinetop District representative on the Middlesex County Social Services Board, and

WHEREAS, Mrs. Harris served the maximum amount of time allowed for a local Board member; and

WHEREAS, Mrs. Harris distinguished herself as a supporter and friend of individuals with all types of needs, and

WHEREAS, Mrs. Harris is a local community leader respected by her peers, and

WHEREAS, her untiring loyalty to Middlesex County and its citizens have made Mrs. Harris an esteemed advocate for social services.

NOW, THEREFORE BE IT RESOLVED, that the Middlesex County Board of Supervisors and the citizens of the County express their sincere appreciation and heartfelt thanks for the invaluable services performed by Joan H. Harris.

RECESS

There being no further business, the meeting was recessed until the regular evening meeting scheduled for June 19.

John D. Miller, Jr., Chairman
Board of Supervisors