

AT A MEETING OF THE MIDDLESEX COUNTY BOARD OF SUPERVISORS  
HELD ON TUESDAY, SEPTEMBER 15, 2009, IN THE BOARD ROOM OF THE  
HISTORIC COURTHOUSE, SALUDA, VIRGINIA:

Present: Kenneth W. Williams, Pinetop District  
Fred S. Crittenden, Pinetop District  
Robert A. Crump, Saluda District  
Wayne Jessie, Sr., Jamaica District  
John D. Miller, Jr., Saluda District

Charles M. Culley, Jr., County Administrator  
Marcia Jones, Assistant Administrator  
Michael T. Soberick, County Attorney

**CALL TO ORDER**

Mr. Crump called the meeting to order and Mr. Jessie offered a prayer. Mr. Culley led the Pledge of Allegiance.

**PEMS ENDORSEMENT**

The motion to endorse the Peninsula Emergency Medical Service as medical council for the county's volunteer rescue squads was made by Mr. Miller, seconded by Mr. Jessie and carried unanimously.

**OYSTER FESTIVAL**

Mr. Culley noted that Mr. Harmon, Jail Superintendent, had brought to his attention that the cost to the county for arrests made at the Oyster Festival is approximately \$90.00 per person. Last year, 40 people were arrested, at 100% cost to the county. It was suggested that Mr. Jessie discuss this issue with the Oyster Festival Foundation at their next meeting.

**WINGS AND WHEELS – LEASE AGREEMENT**

The motion to enter a lease agreement with Evelyn Lawson to rent her property for parking vehicles for the Wings and Wheels event was made by Mr. Miller, seconded by Mr. Crittenden and carried unanimously.

## **VEHICLE REPAIR POLICY**

The motion to adopt the following vehicle repair policy for vehicles belonging to the county was made by Mr. Jessie, seconded by Mr. Williams and carried unanimously:

### **POLICY REGARDING MAINTENANCE AND REPAIR OF COUNTY OWNED VEHICLES AND EQUIPMENT**

The Board of Supervisors of Middlesex County recognizes that regular maintenance and repair of county owned vehicles and equipment by qualified mechanics and individuals is essential to prolonging the useful life of the equipment and vehicles.

The following policy is therefore adopted with regard to maintenance and repair of county owned vehicles and equipment:

1. All collision repairs to county owned vehicles are to be made at local certified body shops after receiving at least 3 estimates for the repairs.
2. All county owned vehicles shall be repaired at ASE certified local repair shops or at authorized factory dealer repair shops.
3. County maintenance staff is authorized to make repairs as necessary to county vehicles with approval of the County Administrator.
4. All vehicle electronic and or communications equipment shall be maintained and repaired by county approved factory authorized service technicians.
5. No payment for work performed or repairs made by anyone other than stated in this policy shall be made without prior approval by the Board of Supervisors.

## **APPOINTMENTS**

**Census Committee:** Board members suggested running an article in the local paper seeking volunteers.

**Social Services Advisory Board:** The motion to appoint Joan Harris, upon her acceptance, as an at-large member of the Social Services Advisory Board was made by Mr. Williams, seconded by Mr. Miller and carried unanimously. This initial appointment would expire June 30, 2012, after which, the term length would be for four (4) years.

## **THROUGH TRUCK RESTRICTION**

The Department of Transportation has requested that the resolution adopted at the April meeting of the Board of Supervisors be amended to match the advertisement that was run for the public hearing. The motion to amend and readopt the following resolution was made by Mr. Miller, seconded by Mr. Jessie and carried unanimously:

## RESOLUTION

**WHEREAS**, the Board of Supervisors has received complaints concerning truck traffic on rural routes in Middlesex County, between Route 33 and Route 3; and

**WHEREAS**, the Board of Supervisors desires to restrict the flow of traffic on Dirt Bridge Road, Route 622 and portions of Regent Road, Routes 623, 624 and 626, to achieve safer driving conditions; and

**WHEREAS**, alternative routes for safe travel of trucks are available along the primary roads, Route 33 and Route 3; and

**WHEREAS**, the Middlesex County Board of Supervisors conducted a public hearing at their meeting on August 19, 2008, regarding the proposed restriction of traffic on Routes 622, 623, 624 and 626; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of Middlesex County does hereby request the Virginia Department of Transportation restrict through truck traffic on Regent Road - Routes 626, 624 and 623, from its intersection at Route 33 - General Puller Highway, northeast to its intersection with Dirt Bridge Road - Route 622; and Dirt Bridge Road, Route 622, in its entirety to its intersection with Route 3 - Greys Point Road.

**BE IT FURTHER RESOLVED**, that the Commonwealth Transportation Board is requested to endorse this restriction; and

**BE IT FURTHER RESOLVED**, that if endorsed by the Commonwealth Transportation Board, the Middlesex County Sheriff's Department will enforce this restriction.

## PAYROLL

Board members questioned the 40 hours paid from the Special Events category for a part time employee at the Sheriff's Department, noting that they knew of no special events held during the time period covered – August 15 – September 15. Mrs. Jones noted that she had asked for an explanation of the expenditure, but had received none. Because the check had already been issued, Board members commented that the money needed to be returned to the County if the expense could not be explained. The motion to approve payroll for the month of September, with the conditional approval of the check in question, was made by Mr. Miller, seconded by Mr. Jessie and carried unanimously. Checks numbered 65732 through 65797 and 65854 and 65855 totaling \$324,796.51 were disbursed as approved.

Mr. Culley pointed out that with the Sheriff's budget, there was only 70% remaining in regular compensation to cover the remaining 75% of the year, so he is already running over. In addition, it has appeared that three of his employees received increases from the compensation board. The compensation board only reimburses 50% of the salary; the remaining comes from local funds. For other payroll categories, there is only \$755.00 left of an \$8,000.00 special events compensation budget and \$2,124.00 remaining of \$6,000.00 in overtime compensation.

## **DISBURSEMENTS**

The motion to approve the disbursements was made by Mr. Miller, seconded by Mr. Jessie and carried unanimously. Checks numbered 65798 through 65856 totaling 71,298.59 were disbursed as approved.

## **PUBLIC COMMENT**

Pete Mansfield suggested that a savings could be found if actual pumped sewage amounts could be compared to the billed amounts, as the billed amounts always appear to be rounded to 500 or 1000 gallons. In addition, the current disposal rate is \$0.12 rather than the \$0.10 that was given as an original bid from 2003. Mr. Williams responded that the County had 1,000 gallon tanks so if it was full, 1000 gallons would be the amount emptied from it. As far as he knew, pump trucks did not have a totalizer on them that would allow for an actual reading of the gallons pumped.

Purnell Wood commented that there appears to be a miscommunication with school board staff regarding a school bus stop on Route 619. Mr. Wood and others believe the staff was looking at the wrong location, when there is another location that needs a warning sign. Mr. Wood has also addressed the issue with Mr. Goforth on the School Board. Mr. Crump commented that he believed action was being taken and the proper paperwork was being filed with the Department of Transportation.

In addition, Mr. Wood noted that bus routes were published in the newspaper and included buses that would run on Route 620, Philpot Road, however, there is a group of children that have not been picked up by the bus. Mr. Crump noted that he has also spoken with Mr. Goforth about this issue and the school staff is working on the problem.

Mr. Wood commented that the bus routes for the entire county needed to be worked on. Mr. Crittenden suggested that Mr. Wood go above the staff and address these issues with Mr. Fairheart, the Superintendent. Mr. Wood commented that he would first work with the staff, the one who is supposed to be in charge of operations.

## **CLOSED SESSION**

The motion to convene in closed session for discussion of personnel issues, pursuant to Code of Virginia, §2.2-3711.A1 was made by Mr. Miller, seconded by Mr. Jessie and carried unanimously. Upon reconvening in open session, the following motion was made by Mr. Miller, seconded by Mr. Jessie and carried unanimously:

- To the best of the members' knowledge only public business matters lawfully exempted from open meeting requirements under Code of Virginia §2.2-3711. A1 as identified in the motion by which the Closed Meeting convened were heard, discussed, or considered by the public body.

Action:

There was no action as a result of the closed session.

**PUBLIC COMMENT**

Mr. Wood suggested that either the speed tracking trailer or an older police car with flashing light could be positioned to help slow traffic down during the Oyster Festival. Mr. Jessie would take these suggestions back to the Oyster Festival Foundation.

**ADJOURNED**

There being no further business, the meeting was adjourned until the regular meeting scheduled for October 6, 2009.

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Robert A. Crump, Chairman  
Board of Supervisors