

Matthew L. Walker
County Administrator



Ann Marie Ricardi
Assistant County Administrator

County of Middlesex
Airport Committee
AGENDA

March 20, 2023
5:00 p.m.
Terminal Building, Topping, Virginia

1. Call to Order
2. Roll Call
3. Approval of Minutes – January 23, 2023
4. Public Comment
5. Committee Reports of Previous Activities
6. Unfinished Business
7. New Business
8. Public Comment
9. Adjourn

Next Regular Meeting – May 22, 2023
Terminal Building, Topping, Virginia

PUBLIC COMMENT PROCEDURES

General Requirements:

1. Each speaker will give his or her name and address for the record.
2. Each speaker or individual will be given one opportunity to speak.
3. All comments and/or remarks will be addressed to the Airport Committee, not the audience.
4. Comments from speaker(s) representing a group:
 - Must represent four (4) or more individuals;
 - Individuals must stand and acknowledge that they are being represented by the speaker and that they forfeit their individual time to speak;
 - Are allowed 12 minutes to make their presentation(s).
5. Comments from individuals – allowed three (3) minutes each.

At A Meeting Held At The Airport Terminal On Monday, January 23, 2023 Of The Middlesex
County Airport Committee

Present Jamie Barnhardt, At Large
 Richard Lewis, At Large
 Chip Holt, At Large
 Chris Moffatt, At Large
 Don Chapman, At Large
 Charlie Beam, Airport Manager
 Russ Perkinson, MOP
 Oscar Barber, Airport General Contractor
 Robert Roberts, MOP

CALL TO ORDER

The meeting was called to order at 3:00 pm by Jamie Barnhardt.

PUBLIC COMMENT

None

SUBCOMMITTEE REPORTS

Executive Committee Richard Lewis Reported that the executive committee now consisted of two members (Chip Holt and Richard Lewis) Chairman Barnhardt removed himself from the executive committee after a clarification from the county attorney regarding what constitutes a meeting.

Nomination and Election of officers for 2023 Richard Lewis reported out the 2023 nominations from the executive committee, Jamie Barnhardt Chairman, Richard Lewis Vice Chairman Ann Jones Secretary. Chairman Barnhardt asks for motion Chip Holt made a motion to nominate. Richard Lewis second.

After a unanimous voice vote Jamie Barnhardt was elected chairman Richard Lewis was elected Vice Chairman and Ann Jones was elected as secretary.

Date and time for Meetings Richard Lewis made a motion to have the meeting on the 4th Monday of odd months at 3 PM at the terminal building. The motion died for lack of a second. Discussion as to what time to have meetings. No consensus was reached, and the matter was tabled until the January meeting (5 PM on 1/20/2023 at the terminal building).

OLD BUSINESS

Approval of previous minutes. Chairman Barnhardt reported that he had received communication that the remarks of Mr. Perkinson were overly summarized. Richard Lewis motion to replace Russ Perkinson comments with comments provided by Chairman Barnhardt and to accept the minutes of the previous meetings with corrections. Second Chris Moffatt on a unanimous voice vote the minutes were approved.

Airport Property Taxes Richard Lewis and Chip Holt reported that we agreed with Mr. Barbers comments that the current tax rate on aircraft may cause some owners to relocate their aircraft, we did not feel that it was appropriate to take a stand on the tax rate since we are dependent on the Board of Supervisors (BOS) for airport funding.

Repair/Upgrade to Fuel Farm the Airport manager reported on activities as to the funding and planning for a new fuel farm. Parish and Partners are working on a new plan that would encompass the location of a new fuel farm. He also reported on the inclusion of a funding line in the capital improvement plan.

NEW BUSINESS

Third Party Fuel Vendor Mr. Beam reported that he was exploring having a third-party fuel vendor take over the operation of the fuel farm. Richard Lewis made a motion to have some members of the Airport Committee attend the vendor presentations. Second by Chip Holt on a unanimous voice vote the motion was approved.

Repair of Fuel Farm Mr. Beam reported that the fuel farm has been repaired.

Runway Update Mr Barber reported that the lights are on order but does not have a shipping date for the PAPI and the runway lighting system.

PUBLIC COMMENT

Russ Perkinson Made comments on the fuel farm and the previous layout plan and the BOS removal from the layout plan. He voiced concern that if the airport put a fuel farm as depicted in the previous layout plan all night fueling may adversely affect his property. He further commented on the meeting times. His thoughts that the 3 PM meeting time would preclude the public from attending the meetings.

Robert Roberts Wanted to know how the Fuel tanks are rated for wear and tear. He commented on the aircraft that continue to fly over his house.

Michel Showal commented that he was happy for the improved runway and would like to have a taxiway.

Oscar Barber Made comments on rolling out the old runway to remove the ruts. The January meeting will be January 20th, 2023, at 5:00 PM at the airport.

Lee Huber requested that a dumpster be placed at the airport.

ADJOURNMENT

The meeting was adjourned at 3:56 pm on a motion by Richard Lewis, seconded by Don Chapman.

A voice vote was taken and was unanimously passed.

Respectfully submitted,
Ann Jones

Secretary