

# County of Middlesex, Virginia

Department of Planning and Community Development  
Rural Home Occupation

## Zoning and Building Permit Application



**OFFICE USE ONLY**

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Zoning Permit #: \_\_\_\_\_

E & S Agreement #: \_\_\_\_\_

Fee: \$40.00      Approval       Denial

Fee: \$50.00      Approval       Denial

\_\_\_\_\_  
Zoning Administrator

\_\_\_\_\_  
E & S Administrator

See Comments if Checked

See Comments if Checked

Any person aggrieved by this notice may have the right of appeal. Any appeal shall be filed within thirty (30) days and be in accordance with Section 15.2-2311 of the Code of Virginia. This decision shall be final and unappealable if not appealed within thirty (30) days.

Date: \_\_\_\_\_

Approval

Denial

\_\_\_\_\_  
Building Official

See Comments if Checked

Building Permit #: \_\_\_\_\_

Fee: \_\_\_\_\_

#: \_\_\_\_\_

Fee: \_\_\_\_\_

#: \_\_\_\_\_

Fee: \_\_\_\_\_

Parcel Number: \_\_\_\_\_

Permitted Use Regulation: \_\_\_\_\_

Hydric Soil (per ACOE):     Yes     No

Zoning District: \_\_\_\_\_

Magisterial District: \_\_\_\_\_

CBPA: \_\_\_\_\_

Septic Permit #: \_\_\_\_\_

Flood Zone: \_\_\_\_\_

Land to be Disturbed: \_\_\_\_\_

Hydrologic Unit: \_\_\_\_\_

Date Complete Application Submitted: \_\_\_\_\_

Requires E911 Addressing:     Yes     No

**TO BE COMPLETED BY APPLICANT:**

Parcel Size: \_\_\_\_\_ Current Use: \_\_\_\_\_

Project Description / Proposed Use: \_\_\_\_\_  
\_\_\_\_\_

E911 Address / Directions to Site: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Daytime Phone #: \_\_\_\_\_

Contractor: \_\_\_\_\_

Contractor's Address: \_\_\_\_\_

Email: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Daytime Phone #: \_\_\_\_\_

License Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Responsible Land Disturber: \_\_\_\_\_

Certification Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Property Owner:     Mail     Call When Ready

Contractor:     Mail     Call When Ready

Agent: \_\_\_\_\_  
Agent Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Email: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_  
Mechanics Lien Agent: \_\_\_\_\_  
Mechanics Lien Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Mechanics Lien Agent – None Designated: \_\_\_\_\_

**Manufactured Homes Only**

Make: \_\_\_\_\_ Length: \_\_\_\_\_ Width: \_\_\_\_\_ Year: \_\_\_\_\_  
Serial #: \_\_\_\_\_ Value of Manufactured Home: \_\_\_\_\_  
Manufactured Home Purchased From: \_\_\_\_\_

**Zoning**

I hereby certify that I have the authority to make the foregoing application, that the application is correct and that construction and use will conform to the Middlesex County Zoning Ordinance, Subdivision Ordinance or any other applicable laws of Middlesex County. I understand approval of this permit is contingent upon approvals of necessary Federal and State agencies.

**Erosion and Sediment Control Agreement**

In lieu of performing an E&S plan, I agree to comply with any reasonable requirements determined necessary by the Erosion and Sediment Program Administrator or agent.

**Building**

I hereby certify that I have the authority to make the foregoing application, that the application is correct and that construction conforms to all applicable laws of this jurisdiction.

CHECK ONE OF THE FOLLOWING:  IBC  IRC

**Attach Copy of State Contractor's License (Required)**

**Proposed Construction Meets Minimum V.D.H. Setback Requirements for Separation from Well and Septic Systems**

\_\_\_\_\_  
Signature Date Date Permit Issued

Fees Paid: \$ \_\_\_\_\_  Check #: \_\_\_\_\_  Cash

<b>Comments:</b> _____ _____ _____ _____ _____	<b>Conditions:</b> VMRC #: _____ CBPA Exc. #: _____ Variance #: _____ Site Plan #: _____ Other #: _____
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# CHECK SHEET FOR RURAL HOME OCCUPATIONS

(All Questions Must be Answered)

1. Is the occupation conducted either: (Check which applies)

- Within a dwelling which is the bona fide residence of the principal practitioner, \_\_\_\_\_
- In an accessory building thereto \_\_\_\_\_

2. Is the Proposed Use an Allowed Rural Home Occupation?

Please list the Business Use

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3. Is the Rural Home Occupation:

a. Conducted at least fifty (50) feet from adjoining properties?

Yes \_\_\_\_\_, No \_\_\_\_\_

Please provide a drawing to scale in order to indicate the location of the use.

b. Is the display and/or sale of stock in trade limited to articles produced on the premises?

Not Applicable, there is no display or sale from the site \_\_\_\_\_

Yes \_\_\_\_\_, Type of articles produced and sold

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No \_\_\_\_\_

c. Will any alteration to the exterior of the principal dwelling retain the character of the building as a dwelling?

Not Applicable, No Changes will be made \_\_\_\_\_

Yes \_\_\_\_\_, List changes to be made

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No, alterations will change the character/use of the principle dwelling \_\_\_\_\_

d. Will the use be such that it will not produce noise, smoke, fumes, glare, or traffic or fire hazards which would create a nuisance on adjoining properties?

Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date